

**CONSENT AGENDA**  
**JUNE 6, 2009 STATED PRESBYTERY MEETING**  
**PRESBYTERY OF GRAND CANYON**

C-3

*The Consent Agenda includes the Report of the April 2, 2009 and May 7, 2009 Meetings of Presbytery Council/Trustees, the Report of the Committee on Ministry, the Report of the Preparation for Ministry Committee, and the Report of the Stated Clerk. Before the vote of approval is taken, any presbyter has the right to request that an item be removed from the Consent Agenda for discussion of the item(s) removed.*

**I. REPORT OF PRESBYTERY COUNCIL/TRUSTEES**

Immediately following this page.

**II. REPORT OF THE COMMITTEE ON MINISTRY**

Immediately following the Report of the Presbytery Council/Trustees

**III. REPORT OF THE PREPARATION FOR MINISTRY COMMITTEE**

Immediately following the Report of the Committee on Ministry

**IV. REPORT OF THE STATED CLERK**

Immediately following the Report of the Preparation for Ministry Committee

**I. CONSENT AGENDA – REPORT OF COUNCIL/TRUSTEES  
June 6, 2009 Stated Presbytery Meeting**

**April 2, 2009**

The Council/Trustees of the Presbytery of Grand Canyon met for its Stated April Meeting at the Interchurch Center in Phoenix, beginning at 12:00 PM with prayer. A quorum was present.

**COUNCIL MEETING**

**COUNCIL/TRUSTEES MINUTES APPROVED**

The minutes of the March 5, 2009 Meeting of the Council/Trustees were approved as presented.

**TREASURER’S REPORT**

Treasurer Shirley Randolph reviewed the Financial Report as of March 31, 2009 which reflected a year-to-date income of \$340,849.62 and expense of \$317,936.48 resulting in a difference of \$22,913.14.

Don Swanson highlighted the discipline and stewardship that Salt River Presbyterian Church is showing in paying off their loans. Their Claude Morton loan for \$50,000 has matured and they are out from under that obligation. They have been making payments for the loan that is shown under the Property Committee on page 6 of the financial statement #42158; so far they have covered the first five months of payments.

Shirley gave an overview of the process for filling out and submitting vouchers. She stressed the importance of completing all the information and including receipts and documentation.

**PROPERTY COMMITTEE**

The following discussion was for informational purposes as no specific action was requested of the Council/Trustees:

**Memorial Presbyterian Church**

Memorial has been seeking additional sources of income to provide revenue that would normally have been coming from a lessee that left earlier this year. They are looking at a potential deficit of \$60,000 and are currently using reserve funds from their “Memorial Foundation” to meet expenses. The session is considering the following options: eliminate the position of the stated supply pastor, or to make it a half-time position; find a new lessee, close; yoke or federate with a nearby congregation (they have begun conversation with a neighboring church). After taking a survey in November and asking the congregation what they would do if either the pastor left, or if worship were to change significantly, the session decided to seek out another lessee.

The Memorial Session is considering a lease proposal they have received from Praxis, a new worshipping community sponsored by Phoenix Seminary whose offices are across the street from Memorial. The advice of the Trustees/Council was sought by the session because: (1) the lease proposal requires full use of the sanctuary building, a five-year lease and the possibility of a lease-purchase agreement; and (2) a session is not permitted to lease its worship space, or enter into a five-year or more lease without presbytery approval. Both Rev. David Hicks and Joe Roediger spoke to the information that was distributed in the Council packet regarding the possibility of Memorial entering into this lease agreement with Praxis. The session is inclined to enter into a one-year lease so that they could use that year, with the help of the Committee on Ministry and the Evangelism and Church Development Committee, to examine options for the future. Since there have been no substantial discussions with Praxis, it is not known whether they would consider a one-year lease which contained no language concerning lease-purchase.

Following the presentation by David and Joe, the Council/Trustees engaged in a time of dialogue, questions, answers and encouragement to the session to pursue the one-year course of action. More conversation needs to take place between Memorial and Praxis before they are ready to enter into an agreement. Joe Roediger and David Hicks thanked Council members for their feedback and suggestions for revisions to the terms of Praxis' initial proposal.

Woody Garvin led Council in prayer for Memorial Presbyterian Church as they continue to discern their future.

## **EXECUTIVE PRESBYTER'S REPORT**

### **Pastoral Updates**

Rev. Charles Erhardt's memorial service will be held Saturday, April 4<sup>th</sup> at 10:00 AM at Desert Palms Presbyterian Church. He served as pastor for First Presbyterian Church, Phoenix, before they called it Historic First. At that time their church membership was at 2800, and Memorial's membership was at 1100. Things have changed dramatically for both congregations.

Rev. Joedd Miller is in hospice care. Through his passion for social justice and Native American issues, he was the voice of conscience for our presbytery for many years.

Bob Lewis was supposed to have surgery April 1<sup>st</sup>; but due to other health issues the surgery has been postponed. He is expected to have surgery on April 6<sup>th</sup>.

Ann Lodge fell while visiting her daughter in Kansas. She broke several vertebrae in her neck and will be required to remain in Kansas while she heals for the next 6 weeks or so. Council members wishing to send cards may obtain her daughter's address from Carolyn in the presbytery office.

### **Interchurch Center (ICC)**

Since the ICC has been sold again to another buyer, all the tenants have received notice of a rent increase and notice of payment due for a past rent increase (for the past 11 months) that was never billed. All of the tenants met last week to discuss these developments and felt that all should speak in one voice to the owner. It was agreed that all would continue to pay rent at the previous rate and arrange for a meeting with the owner's rep to discuss what is appropriate and what is not. The lease states that there must be timely notification of rent increases and that increases are based on CPI. The CPI for last year was 0, so there is no basis for an increase. The attorney for the Lutherans will be a part of the meeting with the owner. While the current lease expires at the end of April next year, there are indications that the owner might extend the lease.

In considering other options, the presbytery and Resource Center might look at space in several of our churches. But, the various tenants at the ICC enjoy working together and would like to stay together if possible. Ken recommended that, at some point, the Council make arrangements for some part of it to be engaged in the matter of leasing and what to do about it. Ken has two more Council meetings before retirement.

After opportunity for discussion, Council APPROVED that a task force be appointed, to work in concert with the Property Committee, to locate potential office spaces available.

### **Letter from the Synod of the Southwest**

Ken shared a letter from Synod Executive/Stated Clerk, Rev. Jan DeVries stating that the Synod of the Southwest has invested \$5,000 with the Presbyterian Investment and Loan Program (PILP), designated to assist Grand Canyon Presbytery under the PILP rebate program. This will allow the presbytery to receive the next level of rebate from PILP. "In making this investment, the Synod of the Southwest is saying it believes in the ministry of your presbytery, and wants to support you in your building program."

**Ghost Ranch Could Become Separate Corporation**

The March 30<sup>th</sup> article by Bill Lancaster from the PC(USA) News Service reports that the General Assembly Council (GAC) is considering separating Ghost Ranch and Ghost Ranch Santa Fe into an independent corporation. The two-location Ghost Ranch is owned and operated by the GAC. If approved, the proposed action would move the properties, programs and governance into a corporation separate from but linked to the PC(USA). Should Ghost Ranch become a separate corporation, there would be a provision that would return the property to the PC(USA) if the corporation were to cease operation. A five-member study group has been appointed by the GAC to study the proposal and make a recommendation at their September meeting. ([www.pcusa.org/pcnews/2009/09257.htm](http://www.pcusa.org/pcnews/2009/09257.htm))

**Report from the Synod Finance and Stewardship Development Committee Regarding Mission Partnership Funds Allocation Recommendations**

Ken referred to the 8-page report that was distributed in the Council packet from the Synod Finance and Stewardship Development Committee. The committee met by conference call on April 1<sup>st</sup> to discuss the responses of commissioners at the March 14 Synod meeting and to review its recommendations regarding use of the 2011-13 Mission Partnership Funds (MPF).

The issues identified for consideration were:

- The option of presbyteries retaining MPF from year-to-year if they were not spent in their entirety
- The amount of money for shared presbytery staff between the two New Mexico presbyteries
- The actions taken by the General Assembly Council last week pertinent to the use of MPF for all purposes, especially staff support

At the March 14 Synod meeting, a motion was adopted to invite the presbyteries to discuss the recommendation made to that meeting for the use of 2011-2013 funds, and to report to the Synod by June 1, 2009 any responses which the presbyteries wished to share. At the same time, the Synod was clear that the decision for the use of MPF monies belongs to the Synod and not to the presbyteries.

Rocky Mackey, Chair of the Synod Finance and Stewardship Development Committee, reported on the committee’s conference call. On the proposal that the Synod would withhold and invest \$150,000 of the MPF each year, with the intent that this money would then be distributed to the presbyteries at a later date, it became obvious that the presbyteries were not in agreement with that. It was decided to continue to pass through all MPF received, as in the past. The Synod Finance and Stewardship Development Committee is recommending that the Synod adopt the proposed distribution of MPF for 2011, 2012, and 2013 as reported on page 4 of their report. For Grand Canyon that would mean:

Staff Support (EP/Office Manager)

|      |           |
|------|-----------|
| 2010 | \$100,000 |
| 2011 | \$100,000 |
| 2012 | \$100,000 |
| 2013 | \$97,325  |

Racial Ethnic Ministries Support

|      |          |
|------|----------|
| 2010 | \$30,124 |
| 2011 | \$30,000 |
| 2012 | \$30,000 |
| 2013 | \$30,000 |

Distribution under Formula

|      |          |
|------|----------|
| 2010 | \$53,482 |
| 2011 | \$47,375 |
| 2012 | \$19,682 |
| 2013 | 0        |

The Synod Finance and Stewardship Development Committee has requested responses from the presbyteries by June 1<sup>st</sup>. After discussion, Council APPROVED that the Grand Canyon Presbytery Council's Budget Committee look at the recommendations of the Synod Finance and Stewardship Development Committee and report back any suggestions or changes to the Council at the May 7<sup>th</sup> Meeting of Council/Trustees.

#### **REPORT OF THE STATED CLERK**

Council members were reminded of the two December visits that Art Campbell, Glyndon Morris, Dick Coffelt and Ken Moe made with the Desert Hills Session members and connectional team in response to a request from the session for help with their discernment process in understanding some of the actions of the 218<sup>th</sup> General Assembly (2008). Dick has been invited back to Desert Hills on April 29<sup>th</sup> for a Wednesday night program and dinner. He will be giving a presentation on how the General Assembly works.

#### **REPORT OF ASSOCIATE EXECUTIVE FOR CONGREGATIONAL RESOURCING**

José Olagues referred to a legislative alert from Rev. Jan Flaaten of the Arizona Ecumenical Council (AEC) showing projected reductions in education, healthcare, and assistance to the elderly for 2009 and 2010. "All of these categories, especially the Department of Economic Security, are being cut in ways that will dramatically affect Arizona citizens. What happens to elderly people who will no longer have Long Term Care? What happens to children who no longer have childcare while their parents work? The legislature sometimes says things like, 'the faith communities will take care of them'. How many of our churches are in a position to assist at this level?" José encouraged Council members to contact their legislators.

He highlighted a flyer distributed in the Council packet on the Church World Service (CWS) Immigration and Refugee Program. June 20<sup>th</sup> is World Refugee Day – a day to remember the millions in our world that have been forcibly uprooted by persecution and violence. ([www.churchworldservice.org/Immigration](http://www.churchworldservice.org/Immigration))

#### **APPROVAL OF INVITATION TO HOST PRESBYTERY MEETING**

The Presbytery Council APPROVED with thanks the invitation of Bethany Presbyterian Church to host the November 13, 2010 Presbytery Meeting.

#### **MARCH 20-21, 2009 PRESBYTERY MEETING**

A review was held of the March Presbytery Meeting.

#### **APPROVAL OF GANADO ADMINISTRATIVE COMMISSION REQUEST**

Prior to the meeting, Council members received a letter from Nan Campbell, Chair of the Ganado Administrative Commission requesting permission for the commission to pursue forming a 501(c)3 for the Ganado Mission Property. During consideration of this request, Ken Moe and Don Swanson spoke to this request. In Don's meeting with Tom Arndt, it was recommended that the 501(c)3 should take the form of a Single Purpose Entity (SPE) and that this would shelter the Presbytery from liability as a property owner and as a Landlord.

On the recommendation of the Ganado Administrative Commission, Presbytery Council AUTHORIZED the Ganado Administrative Commission to pursue forming a separate non-profit corporation, 501(c)3 for the Ganado Mission Property. In further exploring this matter, the Ganado Administrative Commission should have conversation with the General Assembly Legal Department. Once the details for the 501(c)3 have been worked out, the contract will be brought back to the Council/Trustees for approval.

Supporting rationale for forming a 501(c)3:

An administrative commission has an end. For the property to be managed with continuity and into perpetuity, some permanent entity needs to be established. The current commission has no intention of staying in business permanently.

The purpose of a 501(c)3 would be to provide planning, financing, sustainability, and development of the property. The Board would include representatives from the Presbytery, the Hospital, the Church, and perhaps others from the community. At no time would the Board have less than 60% of its members coming from the Presbytery of Grand Canyon.

## **AT-LARGE ASSIGNMENTS**

On the recommendation of Art Campbell, Council APPROVED the following At-Large Assignments for 2009 (to serve as Committee Chairs as indicated): Bill Quigley (Personnel), Rocky Mackey (Planning), Bob Simmons (Personnel), Helen Branyan (Budget). Assignments for Chairpersons for Review of Records, and Evaluation, will be made following additional discussion with other at-large members not named above.

## **PLANNING COMMITTEE**

Rocky Mackey provided an update on the work of the planning committee. They have reviewed the feedback they have received and at their March 26<sup>th</sup> meeting they came up with additional areas for revision and rewrite. The committee will meet again on April 23<sup>rd</sup>.

## **INTERIM EXECUTIVE PRESBYTER SEARCH COMMITTEE**

The members of the Interim Executive Presbyter Search Committee are: Rev. Bud Engstrom, Rev. Michael Hartwell, Rev. Karen Muenich, Paul Harding, Rocky Mackey, Andy Molina, Gloria Suchta. Dick Coffelt will serve as the Staff Resource to the Committee. Rev. Jan DeVries would like to sit in on the meetings when possible, and would like to serve as a resource for reference checks. The committee will have their first meeting today after the Council meeting.

Dick Coffelt asked for input from the Council to help the Interim Executive Presbyter Search Committee in their work to develop a job description. Council members were asked, "What do you expect the Interim Executive Presbyter to do? Why is it important?" What follows is a summary of the responses to those questions:

- It is important to do some brainstorming about change and GC's past. We need an idea of where we're going so that when we hire someone we have a better handle on it.
- The Interim EP should help with the continuing planning process – how it is finalized and actualized.
- It would be nice to do some planning based on our faith stance and faith direction and see how it works itself out – to help us with discernment – theological discernment.
- Considering the situation with the lease here, it would be important to look at the possibility for what might happen in terms of the physical home of the presbytery office...that should be one of the things that the interim does.
- I would hope the Interim Exec would staff the Committee on Ministry in the interim. We appreciate the work of the Stated Clerk but the Stated Clerk and the Exec play two very different roles.
- One of the things an interim pastor does is to help the congregation grieve the loss – no matter how you felt about the person who is leaving, their leaving means change, and it is important to help people with processing that...The interim pastor of a congregation also helps a congregation to wrestle with; Who are we now? What is our identity? and how that dynamic plays out... The Interim Exec should also help the presbytery with those issues.
- Considering the vote at the last presbytery meeting, the Interim Exec will need to have the ability to hold us together in God's arms through this change that may generate some conflict...on what some people see as a very significant issue.
- This person would need to continue to build on communication systems within the presbytery, using ongoing pastoral sensitivity to the variety of opinions and ethnic backgrounds of our membership
- Grand Canyon Presbytery is different from the other three presbyteries in that it is very diverse, that is a wonderful thing, and we want to stay that way. Grand Canyon anchors the synod in other ways.
- Our planning should not be determined by crisis but by opportunity based on our belief...we are in a time of grieving because our churches are in difficulty...we see how we used to be, we don't see how we're going to be. We need an interim exec that will help us to look at that...to look at

what has died and to see that which we must replace or how to shift our focus. Calvin said that “A Christian’s life is one of many resurrections.”

- Perhaps the committee should look at records from the previous search committee to see if the goals and objectives were accomplished?
- Make sure that the committee will represent everyone.
- Council members were encouraged to hold the search committee in prayer.

### **REQUESTS FOR TIME ON THE DOCKET FOR THE JUNE PRESBYTERY MEETING**

Committee Chairs were reminded to submit their requests for time on the docket for the June 6, 2009 Meeting of Presbytery.

### **GA MODERATOR VISIT**

The Moderator of the 218<sup>th</sup> General Assembly (2008) will be with us for the June Presbytery Meeting. The Agenda Planning Committee is requesting ideas for how to best make use of the moderator’s time while he is here. Sunday, June 7<sup>th</sup>, he will be preaching at Faith Presbyterian Church in Sun City. Both Faith and First PC, Sun City will share in a single worship service.

### **ARCHBISHOP ELIAS CHACOUR – MAY 3<sup>RD</sup> AT VALLEY PC**

Sunday, May 3<sup>rd</sup> at 7:00 PM, Archbishop Elias Chacour, leader of the Melkite Catholic Church of Akko, Haifa, Nazareth and Galilee, will speak at Valley Presbyterian Church. He will address: “What are the Things That Make for Peace? Building Peace in the Midst of the Palestinian/Israeli Conflict.” Father Chacour, a Palestinian Christian, has worked tirelessly for reconciliation and peace in the Middle East, especially by building high-quality schools in the Galileean village of Ibillin; where the students and faculty include Christians, Muslims, Jews and Druze. He spoke at General Assembly in June. Council APPROVED that the Presbytery of Grand Canyon serve as one of the co-sponsors of the event.

### **COMMITTEE REPORTS**

#### **BUDGET**

The Budget Committee will be meeting on Tuesday, April 21<sup>st</sup>. They will begin to look at developing the 2010 Provisional Budget. The Interim Search Committee will need to look at what costs they will need to budget for and be in touch with the Budget Committee.

#### **PERSONNEL**

There will be a presbytery dinner on June 5<sup>th</sup> to celebrate Ken’s life and ministry among us and to celebrate his retirement. A committee is working on the details. More information will be available by the next Council meeting.

#### **EDUCATIONAL MINISTRIES**

The Web page for the Educational Ministries Committee has been updated with forms for sharing adult education resource information, and Vacation Bible School resources. Each church should have received “Opening Doors to Discipleship” with the Presbyterian pass code on it.

#### **NOMINATIONS COMMITTEE**

Committee chairs were requested to e-mail Chuck Proudfoot with information regarding the type of work and amount of time involved in serving on their committee, to help the Nominations Committee in their efforts.

#### **AGUA FRIA FOOD AND CLOTHING BANK**

Renato Alvarez provided an update on the work of the Agua Fria Food and Clothing Bank. Four years ago they talked about expanding the ministry of Agua Fria and now they have a presence in Tonopah. A year ago they purchased land, and a mobile home and began serving about 6-10,000 people in that community.

#### **NEXT MEETING OF COUNCIL**

The next meeting of Council will be Thursday, May 7, 2009 at 12:00 noon at the Interchurch Center.

#### **ADJOURN**

The meeting was adjourned at 1:40 PM. Trina Zelle gave the closing prayer.

**May 7, 2009**

The Council/Trustees of the Presbytery of Grand Canyon met for its Stated May Meeting at the Interchurch Center in Phoenix, beginning at 12:03 PM with prayer. A quorum was present. As Art Campbell was recovering from hip-replacement surgery, Moderator Glyndon Morris chaired the meeting. There was an opportunity for introductions around the room to welcome Kathryn Owens (sitting in for Shelly Moe) and Council member Louis Jacobo. Rev. David Hicks and Joe Roediger were also present for the Memorial Presbyterian Church lease agreement discussion.

**COUNCIL MEETING**

**COUNCIL/TRUSTEES MINUTES APPROVED**

The minutes of the April 2, 2009 Meeting of the Council/Trustees were approved as presented.

**PRESBYTERY MINUTES APPROVED**

Acting on its delegated authority, Council APPROVED the minutes of the March 20-21, 2009 Stated Meeting of Presbytery.

**TREASURER’S REPORT**

Treasurer Shirley Randolph reviewed the Financial Report as of April 30, 2009 which reflected a year-to-date income of \$444,748.39 and expense of \$436,628.33 resulting in a difference of \$8,120.06

The Financial Report lists outstanding per capita balances for Springerville Community from 2005-2009. Shirley reported that Springerville Community’s 2005 outstanding per capita balance would be removed from the Financial Report.

In reviewing Committee spending to date, Shirley noted that the Nominations Committee had overspent their budget by \$27.97. The committee was encouraged to review anticipated expenses for the remainder of the year.

“Mission Contingencies” on page 10 of the Financial Report showed an expense of \$4,636.00. As this line item is \$2,636.00 over budget, the question was raised as to what those funds had been used for. This will be researched and reported at the next Council meeting.

When the 2006 audit report was received, the auditors recommended that a credit card policy be drafted for the presbytery. The first policy was approved by Council on January 3, 2008. On behalf of the Fraud Prevention Task Force, Shirley presented a revised policy for Council consideration. After opportunity for discussion, the following revised policy was APPROVED as presented.

Presbytery of Grand Canyon Credit Card Policy

**Revised Date: May 2009**

Approved by: Council

Review Responsibilities: Executive Presbyter and Treasurer

|  |   |
|--|---|
| Policy Statement                       | Presbytery of Grand Canyon (PGC) has established authorities and accountabilities for issuing and usage of credit cards by designated senior staff in accordance with the relevant external regulations, and internal policies.   |
| Policy Objectives                      | <ol style="list-style-type: none"> <li>1. To outline the responsibilities of those individuals who have authority to use PGC’s credit card for the approved and budgeted expenses incurred while conducting the affairs of the PGC.</li> <li>2. To specify rules and limitations for the use of PGC’s credit card.</li> </ol>             |
| Rationale                              | PGC recognizes that the same control procedures that are applied to expense reports must be exercised over the use of your PGC credit card.   |
| Scope                                  | This policy applies to all PGC staff and committees.  |
| Responsibilities for Credit Card users | <ol style="list-style-type: none"> <li>1. An “American Express Voucher” shall be completed for each credit card statement.</li> <li>2. All expenditures shall correspond to an approved budget line item and shall be charged to the appropriate accounts.</li> <li>3. All charges on the PGC credit card’s statement shall be</li> </ol> |

|  |  |
|--|--|
|  | <p>accompanied by receipts and supporting documents. <b>Purchases without supporting receipts &amp; documents are the responsibility of the cardholder.</b></p> <p>4. The completed “American Express Voucher” shall be submitted to the Accounting Coordinator for the internal accounting controls.</p> <p>5. Account codes based on the receipt details shall be recorded on the expense report.</p> <p>6. Credit card statements shall be submitted for approval of appropriate authorities and forwarded to Accounting Coordinator within five days of the receipt of the statements.</p> |
| Approval Authority                     | The PGC credit card shall be approved and authorized by the appropriate approval authorities that are specified in the Expense Reimbursement Policy  |
| Lost or Stolen Credit Cards            | Lost or stolen corporate credit cards shall be reported immediately to both American Express and to the Executive Presbyter and Treasurer.   |
| Personal Use of Presbytery Credit Card | <p>Presbytery of Grand Canyon credit card shall not be intended for personal use. Usage shall be restricted for PGC business purposes only.</p> <p>The cardholder shall be responsible for any personal expenses and shall report immediately to the appropriate authorities including Executive Presbyter and Treasurer of any personal use. Continuous personal use of the card may lead to forfeiture of the card.</p>  |

**Audit Report Received**

The Audited Statement from Henry and Horne, L.L.P. has been received for the year ending December 31, 2008. Upon Motion of Council, the report will be made a part of the June 6, 2009 Presbytery Minutes. (The audit report will not appear on the online version of the minutes, but will be available on request at the Presbytery Office.)

Council recessed. Trustees’ meeting convened.

**PROPERTY**

**Mountain View Presbyterian Church**

On the recommendation of the Property Committee, Trustees APPROVED the adjustment of terms of two Mountain View Presbyterian Church loans with the Presbyterian Investment and Loan Program, Inc. (PILP). (These include a rate change to 5.8% and a waiver of certain reporting requests included in the original documents.)

**Ganado Presbyterian Church**

On the recommendation of the Property Committee, Trustees APPROVED the release of restricted funds from accounts #22360, Ganado Mission, General, and #22361, Ganado Mission, (Centennial Fund) for repairs to the Church and the Christian Education Building. (\$1,000 from #22360 will be used for the development of a roof plan for the CE building. This will facilitate bidding on this work as it will preclude the need for contractors to visit the site and develop their own plan. \$6,000 - \$8,000 from #22361 will be used to redirect the flow of surface water away from the sanctuary.)

**Memorial Presbyterian Church**

On the recommendation of the Property Committee, Trustees APPROVED the lease between Memorial Presbyterian Church and Praxis Church. (The lease is for one year with a one-year renewal option. It requires Trustee approval because it involves modifications in the sanctuary. The option to purchase is not included in the lease.) Joe Roediger and Rev. David Hicks were present to answer questions and reported that Memorial has an architectural committee which will oversee any architectural issues. Following their report and the Trustee approval Joe Roediger and David Hicks thanked the trustees and were excused from the balance of the meeting.

### **Estrella Loan Extension**

On the recommendation of the Property Committee, Trustees APPROVED the modification of the Loan on the Estrella Property as recommended by the Church Loan Team of PILP. (The loan matured in March with a balance due of \$82,179.18. This is a modification for five years at 5.0% interest. Annual payments will be reduced by \$17,000 relative to the original loan.)

### **Discussion Items**

#### **Presbytery Office**

Don provided an update of the ongoing negotiations with the owners of the office complex. Trustees took action at the April Meeting to form a task group to look at contingency plans. Rev. Art Campbell, Chair of Council, will be appointing the task group.

#### **First Presbyterian Church, Mesa**

Mesa has two loans with GA. They are current on one but had not made any payments on the second loan since last July. The problem involves the slow development of a cell tower lease on which the church was relying for payment money. While the cell tower has city approval, the market is preventing them from completing the project or selling their current contract to another company. While the church would like both loans to be re-amortized, PILP cannot loan additional funds while First, Mesa is delinquent on their existing loan.

PILP will not issue a new loan to any church in the Presbytery while even one of the existing loans is delinquent.

Don Swanson reported that Bob Gerlach has sent a check for \$8300.00 to cover the delinquency and is working with PILP to arrange for interest-only payments for 12 months on that loan. Since First, Mesa had made a prepayment of \$50,000 on the other loan, they are hopeful that PILP will also accept interest-only payments for 12 months on that loan, to give the church time to complete their capital campaign and to be better able to fully support both loans.

#### **Executive Session**

At 1:14 PM Trustees VOTED to go into Executive Session in order to hear a status report on matters related to property negotiations. The non-voting members of the Council who were present were invited to remain during the Executive Session of the Trustees. Having heard the report the Executive Session was adjourned at 1:24 PM.

Trustees' Meeting adjourned. Council reconvened.

### **EXECUTIVE PRESBYTER'S REPORT**

#### **Audit Report**

Ken referred to two letters from Henry and Horne, LLP regarding observations and recommendations for improvement (that had been e-mailed to Council members in advance of the meeting). Ken explained that Shirley and Paul are being diligent in returning vouchers that are not properly filled out or supported with receipts/documentation because this audit turned up some vouchers from last year that had not been submitted with the proper receipts.

To enhance oversight of the payroll function Henry and Horne recommended that the Treasurer review and sign off on the final payroll reports. The review of the payroll reports should include an overall review of amounts paid and withheld, as well as verification that the total amount transferred out of the bank account for payroll agrees to the payroll direct deposit summary form.

Paul Frieling and Shirley Randolph are already beginning to implement this recommendation. Paul prints out a spreadsheet with all of the necessary information, and gives Shirley the bank statement where he transfers the money. Shirley verifies the amount and approves the spreadsheet with each payroll.

The auditors noted that wages are approved on an annual basis by the board as a part of the process of preparing the budget. During 2008, an employee was hired mid-year and there was no salary approval documentation for this employee. They recommended that a wage approval form be completed and

signed by both the employee, and either the Executive Presbyter or a Committee Chair, to formally document the approved wages when a new employee is hired.

To address this suggestion, a form will be drafted for the next person that is hired.

### **STATED CLERK'S REPORT**

#### **Desert Hills PC Gathering**

Dick Coffelt visited Desert Hills PC on April 29<sup>th</sup>. He had been invited to their Wednesday dinner gathering to talk about how the General Assembly works, to explain the process of Overtures, and to talk about what's happening in the PC(USA). The *PowerPoint* presentation on the General Assembly that was prepared for that meeting is available upon request to other churches who might be interested in seeing it.

#### **Proposed Form of Government**

Council previously approved the process for looking at the Proposed Form of Government (FOG). The Preparation for Ministry Committee and Planning Committee have looked at it; and at the May 6<sup>th</sup> Meeting of the Synod, a member of the FOG task force was present from CA. The Committee on Ministry will be studying it on May 26<sup>th</sup>. At the June Council Meeting Dick will have a summary of comments received. Sessions had been encouraged to look at the Proposed FOG, and were asked to send in a copy of their comments to the Presbytery Office.

### **ASSOCIATE EXECUTIVE FOR CONGREGATIONAL RESOURCING**

#### **NYC Archbishop's Challenge: Not Losing Hispanics**

José referred to an April 17<sup>th</sup> article from the *Fort Scott Tribune* titled "NYC Archbishop's Challenge: Not Losing Hispanics". According to a 2007 report from the Pew Hispanic Center, 68 percent of Hispanics are Catholic, while 20 percent identified themselves as following a Protestant denomination. The report documented that 20 percent of Hispanics said that they had followed another religious tradition as children, either turning to another church or not following any faith as adults. Of those who had changed, the vast majority were former Catholics. A growing number of Latinos are turning to Protestant denominations, particularly Pentecostal and Evangelical, finding the worship styles and Hispanic pulpit leadership can be a better fit for their spiritual needs. The Pew report notes that 74 percent of Hispanics of Mexican origin are Catholic; while only 49 percent of Puerto Rican and 68 percent of Dominican-origin Hispanics are. Inroads are being made both in the United States and in Latin America. Countries like Guatemala and El Salvador have gone from being Catholic strongholds to having sizable Pentecostal and Evangelical communities.

#### **General Assembly 2009 Unassigned Funds**

José referred to the list of General Assembly 2009 Unassigned Funds that are available for use by all governing bodies and GA entities, which was distributed in the Council packet. This list is released to every governing body in March.

#### **Presbytery of Grand Canyon 2009 GA Unassigned Funds Requests**

José presented the fund requests from churches in our presbytery. Council APPROVED applications for the following 2009 GA Unassigned Fund Requests:

| <b><u>Requestor</u></b>        | <b><u>Fund #</u></b> | <b><u>Restriction</u></b>                       | <b><u>Amount</u></b> |
|--------------------------------|----------------------|---|----------------------|
| Palo Cristi                    | 58842                | Help Needy Persons                              | \$1,781              |
| PGC for Sage Memorial Hospital | 54120                | Medical Wk. and Health care among Navajos       | \$1,590              |
| PGC for Sage Memorial Hospital | 59263                | Medical Wk. emph.on Diabetes & Related Diseases | \$2,424              |
| Indian Wells                   | 54201                | For Education of Native Americans               | \$1,260              |

#### **The following applications were not approved for the reasons indicated:**

|              |       |                                |                                       |
|--------------|-------|--------------------------------|---------------------------------------|
| Indian Wells | 58502 | Native American Ministries     | \$1,260                               |
|              |       |                                | Only \$828 is available in this fund. |
| Indian Wells | 5965  | Native American Ministries (?) | \$1,260                               |
|              |       |                                | Non-existent fund.                    |

Staff will continue to work on these requests.

## **PLANNING COMMITTEE**

Rocky Mackey highlighted the brief history of the Presbytery that was distributed in the Council packet. The history will be a part of the Planning Committee's Preliminary Report that will be included with the Call to the June Presbytery Meeting.

## **JUNE PRESBYTERY MEETING**

Plans were discussed for the June Presbytery Meeting. There will be a time for discussion of the Planning Committee's Preliminary Report. The theme of the meeting will be "Gift of Light" and worship will emphasize the Pentecost experience. The Moderator of the 218<sup>th</sup> General Assembly (2008) will preach. He will also speak earlier that morning at a breakfast hosted by Women's Ministries. The GA Moderator will preach on Sunday at Faith PC. The June Presbytery Meeting will be Ken's last meeting as Presbytery Exec. The end of the meeting will be a time for celebrating the work and ministry of Ken Moe.

## **INTERIM EP SEARCH**

On recommendation of the Interim EP Search Committee, Council APPROVED establishing the following line item accounts to which expenses may be charged:

- Committee Expenses \$2000
    - Office Supplies
    - Duplication of Materials
    - Conference Calls
    - Committee Member Vouchered Expenses
  - Final Candidates – Interview Expenses \$3000
  - Moving Expenses \$10,000
- TOTAL \$15,000

Karen Meunich referred to the Interim EP Job Description and Presbytery Information Form which had been e-mailed to Council members in preparation for this meeting. The job description and Presbytery Information Form will be sent out, and posted on the Presbytery Web site.

## **PERSONNEL**

### **Transition**

There will be a period of time between Ken's retirement and the calling of the Interim Executive Presbyter. On the recommendation of the Personnel Committee, Council APPROVED that Dick Coffelt assume the role of organizing the staff and be responsible for office administration during the transition into the term of the interim.

## **BUDGET**

The Budget Committee presented the following recommendations to Council which were APPROVED as presented:

1. Using a two-year cycle, the 2010 budget be reduced by \$81,000 (from the 2009 budget): 40% coming from the Personnel Committee, 40% from the Evangelism/Church Development Committee, and 20% from the other committees and the 2011 budget be reduced by \$100,000 (from the 2010 budget) coming from the Personnel Committee budget.
2. That three (3) members be added to the Personnel Committee from the Council for the purpose of staff reduction.
3. That the recommendation be made to the Presbytery that the Per Capita apportionment for 2010 remain as this year: Presbytery \$18.85, Synod \$6.00, and GA \$6.15 for a total of \$31.00 per member. (The Synod and GA amounts are remaining the same in 2010.)

In regard to the request that the Budget Committee look at the Synod Finance and Stewardship Development Committee Mission Partnership Funds Allocations Recommendations and report back at the May Council Meeting, the committee has no suggestions for changes and finds the recommendations as reported at the top of page four of the minutes of the April 2 Meeting of Council/Trustees acceptable.

**Committees are to report budget requests to the Budget Committee no later than July 31<sup>st</sup>.** The committee will be preparing the 2010 budget in August. Budget requests must be itemized line by line, rather than just indicating a total amount. The purpose for each line item (what it is to be used for, etc.) should be included in the request. Committee chairs were asked to remember that in addition to Personnel, and Evangelism and Church Development cutting their budgets, the rest of the budget must be reduced by **20%** for 2010. Committees that do not provide the requested documentation to support their budget requests risk having their budgets reduced or eliminated. The Budget Committee and Paul Frieling are available to help any committee who would like assistance in finding possible places to reduce their budget.

#### **NOMINATIONS**

It is the responsibility of the Presbytery Council to fill vacancies on the Nominations Committee. Chuck Proudfoot reported that the committee currently has a vacancy. At the previous Council meeting, committee chairs received a request from the Nominations Committee for information about the type of work their committee members do and the amount of time that is involved. Committee chairs were reminded that the committee would like to receive this information as it will help them in working to fill committee vacancies.

#### **SEPTEMBER PRESBYTERY MEETING – CHANGE OF DATE**

The September Presbytery Meeting will be held at Ganado Presbyterian Church and was originally scheduled for the weekend of September 11-12, 2009. However, in making arrangements to reserve motel space and researching details for offering bus transportation, it was discovered that the Navajo Nation Fair is also planned for that weekend and motels were already booked. On the recommendation of the Ganado Administrative Commission, Council APPROVED to change the date of the September Presbytery Meeting to September 18-19, 2009.

#### **COMMITTEE ON MINISTRY**

Kathryn Owens referred to the report of committee actions from their April 28, 2009 meeting.

#### **NEXT MEETING OF COUNCIL**

The next meeting of Council will be Thursday, June 4, 2009 at 12:00 noon at the Interchurch Center.

#### **ADJOURN**

The meeting was adjourned at 2:49 PM; Glyndon Morris gave the closing prayer.

**II. CONSENT AGENDA – COMMITTEE ON MINISTRY**  
**June 6, 2009**

Committee Actions/Approval taken on Behalf of the Presbytery of Grand Canyon in accordance with the responsibilities granted to the Committee by the Presbytery and to be reported for Information to the Presbytery Council and the Presbytery at their next meetings:

**March 24, 2009**

**1. Sadongei**

Approved renewal of the Stated Supply Agreement between Rev. Martha Sadongei and the Session of Central Presbyterian Church for period of one year, subject to 30 days notice for termination, effective January 1, 2009 on the following terms:

|              |                |                 |  |
|--------------|----------------|-----------------|--|
| Salary       | \$27,000       | Pension/Medical | As required by the BOP   |
| Housing      | 15,000         | Vacation        | One month per policy   |
| Study Allow* | 500            | Study Leave     | Two Weeks  |
| Travel*      | Mileage Reimb. | Other           | 2 Sundays of Professional leave<br>At discretion of the Pastor,<br>Other requests require session approval |

\*= Vouchered

**2. Clark**

Approved renewal of the Stated Supply Agreement on part-time basis between Rev. Bobbye Clark and the Session of Verde Valley Presbyterian Church for period of one year, subject to 30 days notice for termination, effective January 1, 2009 on the following terms:

|              |          |                 |                        |
|--------------|----------|-----------------|------------------------|
| Salary       | \$13,800 | Pension/Medical | As required by the BOP |
| Housing      | 11,400   | Vacation        | One month per policy   |
| Study Allow* | 1,750    | Study Leave     | Two Weeks              |
| Travel*      | 1,500    | Medical Reimb.* | 600                    |

\*= Vouchered

**3. Hodgson**

Approved the Interim Pastor Agreement between the Rev. David Hodgson and the Session of Desert Palms Presbyterian Church for a period of one year, subject to 30 days notice for termination, effective May 1, 2009 on the following terms:

|              |          |                 |                              |
|--------------|----------|-----------------|------------------------------|
| Salary       | \$53,000 | Pension/Medical | Post Service Retirement Dues |
| Housing      | 40,000   | Vacation        | One month per policy         |
| Study Allow* | 2,000    | Study Leave     | Two Weeks                    |
| Travel*      | 2,000    |                 |                              |

\*= Vouchered

**4. Moe**

Granted the status of Honorable Retirement to the Rev. Kenneth A. Moe effective July 1, 2009

**III. CONSENT AGENDA – PREPARATION FOR MINISTRY COMMITTEE  
June 6, 2009**

*Committee Action/Approval taken on behalf of the Presbytery of Grand Canyon in accordance with the responsibilities granted to the Committee by the Presbytery and to be reported for information to the Presbytery Council and the Presbytery at their next meetings:*

**Certification of Readiness**

At the April 21, 2009 Meeting of the CPM, Candidate **Chris Harrison** of Heritage Presbyterian Church was certified ready to seek a call, contingent upon his rewriting portions of his Statement of Faith and revisions in his PIF, after being reviewed and approved by Gloria Pulido and Gale Watkins.

**Inquirer to Candidate**

At the May 19, 2009 Meeting of the CPM, Inquirer **Glyndon Morris** of Palo Cristi Presbyterian Church was approved for examination by the Presbytery for enrollment as a Candidate.

**IV. CONSENT AGENDA – STATED CLERK’S REPORT**  
**June 6, 2009**

**MOTION:** The following report of the Stated Clerk concerning the Report of the July 15, 2008 Investigating Committee and the change in date of September Presbytery Meeting from September 11-12, 2009 to September 18-19, 2009 be entered into the minutes of the Presbytery of Grand Canyon Stated Meeting of June 6, 2009.

**A. Report of the July 15, 2008 Investigating Committee**

Pursuant to the Rules of Discipline, D-10.020h and D-10.0303 of the *Constitution of the Presbyterian Church (U.S.A.)*, the July 15, 2008 Investigating Committee notified the Stated Clerk, of this fact alone, that it will not be filing charges in the matter. The appointment of the July 15, 2008 Investigating Committee was initially reported in the Stated Clerk’s Consent Agenda Report to the September 12-13, 2008 Stated Meeting.

**B. Change in Date of the September 2009 Presbytery Meeting hosted by Ganado Presbyterian Church**

The Presbytery Council has approved a change in the date for the September Presbytery meeting, which is being hosted by the Ganado Presbyterian Church, from September 11-12, 2009 to September 18-19, 2009 due to lack of motel rooms being available the weekend of September 11-12 due the Navajo Nation Fair.