

ARTICLE I

NAME, AFFILIATION, PURPOSE AND BOUNDARIES

PART 1. NAME AND AFFILIATION

B-1.0100. Name and Affiliation. The Presbytery of Grand Canyon, a presbytery of the Presbyterian Church (U.S.A.)

PART 2. PURPOSE

B-1.0200. Purpose. The Presbytery of Grand Canyon shall exercise all of the rights, responsibilities and authorities assigned to presbyteries in Form of Government, G-11.000, and all other rights, responsibilities and authorities granted by these Bylaws and Standing Rules not inconsistent with the *Book of Order*.

PART 3. BOUNDARIES

B-1.0300. Boundaries. That portion of Utah south of the San Juan River, and that portion bounded on the east, south and west by the San Juan River and on the north by the 37°15' line; the Counties of Apache, Coconino, Mohave, Navajo, Yavapai, that part of Gila County north of the Salt and Black Rivers, that part of Maricopa County north of the 33rd parallel, that part of Pinal County north of the Salt River Base Line with the addition of the Gila River Indian Reservation and Yuma County, all in the state of Arizona.

ARTICLE II.

THE PRESBYTERY

PART 1. MEMBERSHIP

B-2.0100. Voting Members. The Presbytery of Grand Canyon shall be composed of all the ministers of Word and Sacrament (ministers) in good standing on the rolls of the Presbytery, and of as many elders from each church within its bounds as may constitutionally represent such churches at Presbytery. In addition, the following persons shall be enrolled as voting members of Presbytery:

a. All elders on the Presbytery Council shall be enrolled as members of Presbytery for the tenure of their office.

b. All elder chairpersons of Presbytery permanent and program committees shall be enrolled as members of Presbytery for the tenure of their office.

SR2-0100-1 Presbytery Council shall recommend to Presbytery the redress of any imbalance between ministers and elders according to Form of Government, G 11.0101 (b).

B-2.0110. Non-Voting Advisory Members. The Presbytery of Grand Canyon shall be composed of the following non-voting members in addition to the voting members set forth in B-2.0100:

a. Each church may have one youth advisory delegate, with voice but without vote.

b. All Commissioned Lay Pastors, Certified Christian Educators on the roll of Presbytery shall participate with voice, but without vote.

PART 2. MEETINGS

B-2.0200. Stated Meetings of Presbytery.¹ Presbytery shall hold five (5) stated meetings annually, at least one (1) of which shall be held outside the Phoenix area. The quorum of the Presbytery shall be any fifteen minister members and the elder members present, provided that at least fifteen churches are represented by elders.

B-2.0210. Schedule of meetings. Presbytery meetings shall be scheduled by the Presbytery Council. The dates of Presbytery Meetings shall be announced twelve (12) months in advance. The Annual Meeting of the Presbytery of Grand Canyon shall be held in January.

SR2-0210-1 The five stated meetings of Presbytery shall be held as follows:

January 3rd Tuesday at 2:00 p.m.

March 2nd Friday no later than 4:00 p.m. and the following Saturday to no later than 12:00 Noon

June Tuesday at 2:00 p.m. to be selected by Council

September 3rd Friday no later than 4:00 p.m. and the following Saturday to no later than 12:00 Noon

November Saturday at 9:00 a.m. to be selected by Council²

B-2.0220. Special Meetings. Special meetings may be called in accordance with Form of Government, G-11.0201, or upon call of Presbytery Council.

B-2.0230. Meeting Agenda. At each stated meeting, there shall be worship, and Presbytery shall

celebrate communion at least once each year at one of the stated meetings.

- SR2-0230-1 *At every meeting of Presbytery, time on the docket will be allowed for the host church(es) to share with Presbytery its(their) understanding and implementation of local mission, sharing both its(their) strengths and weaknesses.*
- SR2-0230-2 *The retiring immediate-past moderator shall present an annual review of the total Presbytery program to Presbytery at the January annual meeting.*
- SR2-0230-3 *The March meeting of Presbytery shall include an appropriate Hunger Awareness meal plus hunger awareness information. Proceeds from the meal shall be given to a hunger project recommended by the Social Justice and Peacemaking Committee.*
- SR2-0230-4 *Each meeting of Presbytery shall have an Arrangements Committee consisting of the host pastor and the stated clerk.*

B-2.0240. Meeting Minutes³ The minutes of each meeting of Presbytery shall be approved by the Presbytery Council and posted on the Presbytery Website available for viewing and or printing at least two (2) weeks before the next stated meeting. Copies of the minutes of the most recent meeting of the presbytery will be available at least two (2) weeks before the next stated meeting by electronic mail or by other appropriate means upon special request and arrangement.

B-2.0250. Meeting Calls, Agenda and Other Papers⁴ The Call and associated documents to each meeting of Presbytery shall be distributed to Ministers, Clerks of Session, Elder Commissioners and other Presbyters by posting on the Presbytery Website available for viewing and or printing at least two (2) weeks before the next stated meeting or by other appropriate means upon special written request and arrangement.

ARTICLE III.

OFFICERS OF PRESBYTERY

PART 1. EXECUTIVE OFFICERS

B-3.0100. Executive Officers of Presbytery. The executive officers of Presbytery shall be: a moderator, a moderator-elect, the immediate-past moderator, a stated clerk, and a treasurer.

B-3.0110. Moderator. There shall be a moderator of Presbytery.

a. The moderator-elect shall assume office as the moderator upon the election of the new moderator-elect at the Annual Meeting. The moderator shall serve a one-year term.

b. The duties of the moderator shall be those specified in Form of Government, G-9.0202, these Bylaws and the Standing Rules. The moderator shall preside at all meetings of Presbytery. The moderator shall designate the immediate-past moderator or, in his or her absence, the moderator-elect or some other member to preside at Presbytery in the moderator's absence. The moderator shall be a member of Presbytery Council.

B-3.0120. Moderator-elect. There shall be a moderator-elect of Presbytery.

a. The moderator-elect shall be elected after roll call at the opening session of the Annual Meeting. The moderator-elect shall serve a one (1) year term. If the moderator for the moderator-elect's term is a minister, the moderator-elect shall be an elder; if the moderator for the moderator-elect's term is an elder, the moderator-elect shall be a minister.

b. The moderator-elect shall act as moderator at the request of or in the absence of the moderator and the immediate-past moderator. The moderator-elect shall be a member of the Presbytery Council.

B-3.0130. Immediate-past moderator. There shall be an immediate-past moderator of Presbytery.

a. The retiring moderator shall assume the duties of the immediate past-moderator at the February meeting of Presbytery Council.

b. The immediate-past moderator shall open all stated meetings and preside in the absence of the moderator. The immediate past-moderator shall be a member and chairperson of the Presbytery Council. The immediate past moderator, as chairperson of Presbytery Council, shall appoint with the approval of Presbytery Council, any committee or task force authorized by Presbytery or Presbytery Council, unless otherwise provided by Presbytery, Presbytery Council, the Book of Order, the Bylaws and Standing Rules.

B-3.0140. Stated clerk. There shall be a stated clerk of Presbytery.

a. The stated clerk shall be elected at every third annual meeting. The stated clerk shall serve a three-year term and is eligible for reelection to additional three-year terms⁵. The stated clerk will assume the duties of the office as of April 1.

b. The duties of the stated clerk shall be those specified in Form of Government, G-9.0203, these Bylaws and Standing Rules. The stated clerk shall serve as a voting member on Presbytery Council and a member with voice, but without vote, on the Committee on Ministry.

c. The stated clerk shall send notices of the time and place of each meeting of Presbytery to ministers, clerks of session, and elder commissioners.

SR3-0140-1 The notice shall be mailed at least two (2) weeks before such meeting.

d. The stated clerk shall transmit to the Synod and the General Assembly the required reports and duly certified copies of the records of Presbytery, and shall cause duly certified copies of the minutes of Presbytery to be bound in volumes at suitable intervals.

e. The stated clerk shall distribute annually a compilation of the officers of Presbytery, the permanent judicial commissions and the permanent, program and standing committees of Presbytery, a list of the churches of Presbytery, their Pastor(s) and Clerk of Session, other ministers on Presbytery's roll, the names of those enrolled as candidates for the Ministry of Word and Sacrament, those approved as Commissioned Lay Pastors and Certified Christian Educators.

SR3-0140-2 The compilation required by B-3.0140(e) shall be distributed to those in attendance at the March meeting of Presbytery.

f. The stated clerk shall work under the direction of the Presbytery Council.

g. The stated clerk may receive an annual salary.

B-3.0150. Treasurer. There shall be a treasurer of Presbytery.⁶

a. The treasurer shall be elected at every third annual meeting. The treasurer shall serve a three-year term and shall not serve more than six (6) consecutive years. The treasurer will assume the duties of the office at the close of the March stated meeting.

b. The treasurer shall disburse funds according to the adopted budget of Presbytery, keep records of the several Presbytery accounts in a generally accepted bookkeeping method, and present the records annually for audit/review. The treasurer shall be a voting member of the Presbytery Council.

c. The Presbytery Council shall appoint a member or employee of the Presbytery staff to be receiving agent, to receive and deposit all funds.

d. The treasurer and the receiving agent, as well as any person(s) designated to be cosigners of checks on Presbytery accounts, shall, at the expense of Presbytery, be bonded in an amount set by the Presbytery Council.

e. The treasurer shall make monthly reports to the Presbytery Council, indicating the expenditure of budgeted funds with respect to the approved budget.

f. The work of the treasurer shall be under the direction of the Presbytery Council.

PART 2. EXECUTIVE PRESBYTER

B-3.0200. Election. The Executive Presbyter shall be nominated by a special committee elected by the Presbytery in accordance with G-9.0700 after adequate publicity has been given to the position opening throughout the denomination and after intensive efforts have been made to secure candidates from among minorities and women. The special committee shall include representation from the synod executive and synod personnel committee. Honest efforts will be made to ensure that persons who wish to be considered or wish to recommend candidates will have ample opportunity to place names in candidacy. The Presbytery shall elect, in accordance with Form of

Government, G-9.0701, an Executive Presbyter for an indeterminate term. The work of the Executive Presbyter, along with the terms of the call, shall be reviewed annually. Notification of the Executive Presbyter's intention to retire or resign shall be made to the Presbytery Council at least three (3) months in advance. Either of the contracting parties may at any time request the joint consideration of the termination of the call.

B-3.0210. Duties and Charge. In addition to those responsibilities outlined in the Form of Government, G-9.0701, the Executive Presbyter shall be a member of the Presbytery Council with voice, but without vote, and:

a. Shall supervise and coordinate the work of Presbytery Staff and any Synod or General Assembly agency staff persons assigned to work within Presbytery.

b. May report at each meeting of Presbytery, and shall present an annual report at the January meeting of Presbytery.

c. Shall serve as interpreter to the general public of the actions and policies of the churches, Presbytery, Synod and General Assembly.

d. Shall be a corresponding member without vote of all program committees, permanent committees, standing committees and task forces of Presbytery.

e. Shall assist the Presbytery Council in the preparation of the agenda for meetings of Presbytery.

f. Shall be the agent of Presbytery to carry out its actions when no other specific individual or body is named.

g. Shall fulfill such other responsibilities as are assigned by the Standing Rules:

SR3-0210-1 Lead the churches and Presbytery in the development of a comprehensive strategy for mission and interpret and relate this strategy to appropriate commissions and committees of Presbytery and its churches.

SR3-0210-2 Be sensitive to and provide support for the human and professional needs of the ministers of Presbytery.

SR3-0210-3 Lead Presbytery and its churches in designing, developing and extending the educational emphasis of the church, calling upon the staff of the Synod of the Southwest to assist as needed.

SR3-0210-4 Assist in the preparation and administration of the Presbytery administrative and program budgets in line with priorities established by Presbytery and seek to implement all approved programs.

SR3-0210-5 Coordinate the work of all commissions and committees of Presbytery and seek to implement all approved programs

SR3-0210-6 Assist in the evaluation of the plans and programs of Presbytery.

SR3-0210-7 Assist the sessions of Presbytery, as well as the Synod, in the development of program resources.

PART 3. PROFESSIONAL, ADMINISTRATIVE AND VOLUNTEER STAFF

B-3.0300. Presbytery Professional Staff. Presbytery, upon recommendation of Presbytery Council and after consultation with Synod, may approve by Standing Rule such other professional staff as Presbytery deems appropriate. Presbytery staff may receive a salary and shall be employed for an indefinite term with annual reviews of performance.

B-3.0310. Presbytery Administrative Staff. Presbytery, upon recommendation of Presbytery Council and after consultation with Synod, may approve by such administrative staff as Presbytery deems appropriate. Administrative staff may receive a salary and shall be employed for an indefinite term with annual reviews of performance..

B-3.0320. Presbytery Volunteer Staff. Presbytery, upon recommendation of Presbytery Council, may approve such volunteer staff as Presbytery deems appropriate. Volunteer staff shall not receive a salary, but may be reimbursed for certain expenses after prior approval by Presbytery Council in accordance with the Presbytery budget. Volunteer staff shall be employed for a term set by Presbytery Council, subject to periodic performance review.

ARTICLE IV.

PRESBYTERY COUNCIL and BOARD OF TRUSTEES

PART 1. MEMBERS

B-4.0100. Voting members of Presbytery Council. There shall be a Presbytery Council. The Presbytery Council shall consist of twenty-seven (27) voting members. The members shall be: the moderator; the moderator-elect; the immediate-past moderator; the stated clerk; the treasurer; the moderator of Presbyterian Women; the chairpersons of the program committees; the chairpersons of the permanent committees; and nine (9) members-at-large elected from the Presbytery for three year terms.

a. Care shall be taken that there be, as nearly as practicable, an equal balance between ministers and elders or other members of the Church, and that there be geographic, age, sex and ethnic representation on the Presbytery Council.

b. Notwithstanding other provisions of B-4.0100, should a person who is neither a minister nor an elder come to serve on Presbytery Council, that person shall serve with voice, but without vote.

c. When a member is absent from three (3) consecutive meetings without being either represented by an alternate pursuant to B-4.0150 or being excused by the Presbytery Council for good cause, it shall be deemed that such person has resigned. The chairperson shall so inform the Nominating Committee and it shall propose a name to fill the unexpired term of this person.

B-4.0110. Election of Council Members-at-Large. There shall be nine (9) members-at-large divided into three (3) classes in staggered three year terms. Each incoming class shall be elected at the November stated meeting of Presbytery, to take office the day following the Annual Meeting. A member-at-large of the Presbytery Council having served two (2) three (3) year terms shall be ineligible for re-election until one (1) year has elapsed.

B-4.0120. Non-Voting Members of Presbytery Council. The Presbytery Council shall include the following persons as members with voice but without vote: the Executive Presbyter and two elders and two ministers elected by Presbytery from among the commissioners to Synod for staggered two year terms.

B-4.0130. Election of Synod Commissioner Members of Presbytery Council. There shall be four (4) Synod commissioner members divided into two (2) classes in staggered two year terms. Each incoming class shall be elected at the November stated meeting of Presbytery, to take office the day following the Annual Meeting.

B-4.0140. Other Participants at Presbytery Council. The associate synod executives and the accounting coordinator may attend Presbytery Council with voice, but without vote. Presbytery Council may invite others to participate with voice, but without vote, as necessary to advance the objectives of Presbytery.

B-4.0150. Alternates. Program and permanent committee chairpersons may, subject to such restrictions as Presbytery Council establishes, be represented by their committee vice chair or other designated committee member as alternate. Alternates acting for such committee chairpersons shall participate with voice and vote.

PART 2. OFFICERS OF PRESBYTERY COUNCIL

B-4.0200. Officers of Presbytery Council. The Presbytery Council shall have a chairperson, who shall be the immediate-past moderator of Presbytery, and a clerk, who shall be the stated clerk of Presbytery.

PART 3. MEETINGS

B-4.0300. Meetings of Presbytery Council. A stated meeting shall be held each month, with the exception of July and August. Nine (9) voting members shall constitute a quorum, at least two (2) of whom shall be ministers and two (2) elders.

SR4-0300-1 The agenda for and final notice of the stated meetings shall be sent to members ten (10) days prior to the date of meeting.

B-4.0310. Special Meetings. Special meetings shall be at the call of the chairperson, or by request of at least three (3) voting members of the Presbytery Council.

PART 4. DUTIES AND RESPONSIBILITIES OF PRESBYTERY COUNCIL

B-4.0400. General Charge. The Presbytery Council shall function as a General Council, Form of Government, G 11.0103(v), and shall have the general and specific powers provided in these Bylaws and Standing Rules. As a council, the Presbytery Council shall:

- a. Report at each regular meeting of the Presbytery all items of business transacted in the name of the Presbytery.
- b. Receive Overtures from other governing bodies and refer all related matters to a committee composed of the most recent Commissioners to General Assembly for review and recommendation to Presbytery.
- c. To correspond with the General Assembly and the Synod.
- d. Approve the minutes of the meeting of the Presbytery.⁷

B-4.0410 Supervision of Presbytery Staff. Presbytery Council shall direct and coordinate the work of the Executive Presbyter and other employed staff, and the stated clerk and treasurer. The Presbytery Council shall serve as the agent of Presbytery which, in consultation with the Synod, shall annually review the work and terms of the call of the Executive Presbyter. The Presbytery Council shall annually review the work and terms of employment of the employed staff.

B-4.0420. Relation to the Budget. The Presbytery Council shall prepare a budget to reflect both the areas of program and administration in accord with the Bylaws and Standing Rules, and be responsible for the administration of this budget. Accordingly, it shall be the right of Presbytery Council:

- a. To develop, prepare, and propose the Presbytery budget.
- b. To consider and report upon all proposals and appeals for money. The Presbytery shall refer all proposals that increase any part of the adopted budget to the Presbytery Council for review and action. The Presbytery Council shall receive all requests for special apportionments and/or general campaigns to raise funds within Presbytery, and make its recommendation to Presbytery.

c. Shall compute the annual per capita apportionment based on the previous annual report to the General Assembly, which monies shall finance the administrative budget of Presbytery; present this per capita apportionment to Presbytery at the September meeting; and direct payment annually of the regularly requested per capita apportionment to Synod and General Assembly. The Stated Clerk shall send notices of per capita apportionments to local churches, and keep a record of their payment.

d. Shall annually provide for a complete audit/full financial review of Presbytery's accounts by a professional auditing firm.

e. Shall consider and recommend proposals for money to be raised by means of apportionment or general campaign within Presbytery.

SR4-0420-1 Presbytery Council shall present to the churches the Mission Program Budget of the General Assembly and the Synod.

B-4.0430. Relation to Committees. The Presbytery Council may construct committees responsible to it for the fulfillment of its responsibilities. To prepare, after consideration of requests for time from the committees of Presbytery, and with the assistance of the stated clerk and Executive Presbyter, the agenda for the meeting of the Presbytery. To fill, on a temporary basis between meetings of presbytery, vacancies that occur in the committees of presbytery.

a. [reserved]⁸

b. To approve, upon recommendation of the Committee on Preparation for Ministry:

(1) [reserved]⁹

(2) The receiving of candidates under care from other presbyteries

SR4-0430-10 The Presbytery Council shall schedule the annual reports of all program committees at the annual meeting.

SR4-0430-11 The Presbytery Council shall be ready to counsel, support and give guidance to all the program committees and permanent committees of Presbytery, but in no case assume the authority vested in them. Committees shall report to Presbytery Council for coordination of Presbytery work and program.

B-4.0440. Miscellaneous duties. The Presbytery Council shall have as its overall goal the increase and implementation of mission within the Presbytery and the individual churches in the light of Presbytery's and Synod's statement of mission, goals, and priorities, and the church-wide concerns of programs endorsed by the General Assembly and shall also have such other duties as may be prescribed by the Standing Rules of Presbytery:

SR4-0440-1 To review the work of the presbytery in the light of the goals, priorities and directions developed by the synod and the General Assembly. And to recommend to the presbytery appropriate directions for strategy and mission within the presbytery.

SR4-0440-2 Be concerned with providing for Presbytery and in Presbytery meetings, opportunities for education, fellowship, celebration and interpersonal relationships which will strengthen Presbytery and enable its members to grow in Christian faith, witness and participation in the worldwide Church.

SR4-0440-3 Recommend long-range and short-range goals, priorities and strategies that enable Presbytery to fulfill its role as a unit of mission.

SR4-0440-4 The Presbytery Council shall set apart at least one (1) particular and sufficient time each year to consider statements of the General Assembly regarding positions taken on national and world issues.

SR4-0440-5 The Presbytery Council shall assist and encourage the churches in their program of

church support; provide for interpretation in local churches of the mission program of Presbytery, Synod and General Assembly.

- SR4-0440-6 *The Presbytery Council shall serve as a two-way coordinating and interpretative body for sessions, Presbytery and Synod.*
- SR4-0440-7 *The Presbytery Council shall receive and act upon invitations for future meetings of Presbytery.*
- SR4-0440-8 *The Presbytery Council shall handle administrative duties which do not require Presbytery's consideration.*
- SR4-0440-9 *The Presbytery Council shall obtain for Presbytery property and liability insurance to protect Presbytery's facilities, programs, staff, and officers whether elected or appointed.*
- SR4-0440-10 *The compilation required by B-3.0140(e) shall be prepared annually by Presbytery Council.*
- SR4-0140-11 *Other pertinent facts for records and information may be included in the distribution required by B-3.0140(e).*
- SR4-0440-12 *The Presbytery Council shall recommend policies and strategies on the Presbytery's witness in racial ethnic matters.¹⁰*
- SR4-0440-13 *The Presbytery Council shall support as needed the formation of consulting committees on Asian and black ministries.¹¹*

PART 5. BOARD OF TRUSTEES

B-4.0500. Presbytery Council as Board of Trustees. The voting members of the Presbytery Council shall be the Board of Trustees of Presbytery and the chairperson of the Presbytery Council shall be chairperson of the Trustees. The Board of Trustees shall transact such business as may be referred to it by Presbytery, or required of it under the Articles of Incorporation. The Board of Trustees shall meet at such times as they may elect, upon call of its chairperson, or of any three (3) of its members. The Executive Presbyter shall serve as executive secretary of the Trustees and be responsible to administer its actions.

- a. Trustees shall be responsible for the financial management of the property held by Presbytery.
- b. The Trustees shall assume all responsibilities and be liable for all previously incurred obligations of the Trustees of the Corporation of the Presbytery of Grand Canyon, and shall act in every capacity in which the Trustees of the Corporation have hitherto acted.
- c. The Trustees shall have the authority in the name of Presbytery to buy and sell property, to negotiate and subordinate mortgages, sign notes and take any other action necessary to assist churches in their development. Necessary legal and official documents and papers may be signed by any two of the following: Members of the Board of Trustees, the Executive Secretary of the Trustees, and Officers of the Presbytery. Documents and papers pertaining to real estate matters which have been previously approved by the Board of Trustees shall require one signature and may be signed by the Executive Secretary or an Officer of the Corporation.¹²

B-4.0510. Committees of the Trustees. The Board of Trustees may establish such committees as it deems necessary to meet its obligations under these Bylaws and Standing Rules.

SR4-0510-1 *The Board of Trustees shall establish a Properties Committee consisting of such individuals as the President of the Board shall designate, including appropriate representatives from the Presbytery's Evangelism and Church Development Committee. The Committee shall exercise the following functions:*

- a. *The committee shall review and recommend for action all projects involving property and*

buildings related to Presbytery and its churches, including the financial plan of the church its projects; property purchase, architect's contracts, builder's contracts, building plans including total site plan, construction drawings, major construction changes or remodeling; financial package for property purchase and building.

b. The committee shall prepare loan applications to Presbytery Trustees, Synod Trustees, General Assembly and other sources and to assist sessions in the preparation of loans for first unit construction and other available loans.

c. The committee shall monitor the Presbytery insurance program for churches.

d. The committee shall monitor church mortgage payments.

e. The committee shall consult with sessions and New Church Development steering committees on financial encumbrances.

f. The committee shall negotiate leases and write leases where applicable.

g. The committee shall monitor tax obligations.

h. The committee shall carry out other assignments as directed by the Trustees.

B-4.0520. Policies of the Trustees. The Trustees shall have the authority to establish policies governing the disposition of church property entrusted to their care, the taking of loans, and such other measures as the Trustees deem appropriate to preserve the physical and financial property of the Presbytery.

ARTICLE V.

PERMANENT JUDICIAL COMMISSION

- B-5.0100. Establishment.** The permanent judicial commission shall be established as provided in The Rules of Discipline, D 4.0100. The commission shall consist of nine (9) members, five (5) ministers and four (4) elders. Members shall be elected for three (3) year staggered terms.¹³
- B-5.0110. Charge.** The permanent judicial commission shall exercise the judicial functions of Presbytery as set forth in the *Book of Order*. The permanent judicial commission shall be accountable to the stated clerk of Presbytery only for transmission of its decisions to Presbytery, which decisions shall be considered final judgment unless appealed to a higher governing body.

ARTICLE VI.

COMMITTEES OF PRESBYTERY

PART 1. GENERAL PROVISIONS GOVERNING ALL COMMITTEES OF PRESBYTERY

These general provisions shall govern all permanent, program and standing committees of Presbytery except where a provision of the *Book of Order*, Bylaws or Standing Rules provides differently for a specific committee. The general rules shall also govern special committees to the extent consistent with the charge of the special committee.

B-6.0100. Membership; election; and organization. Members shall be elected in three (3) classes of three-year (3) terms. No member having served two (2) three-year (3) terms shall be eligible for re-election to that committee until one (1) year has elapsed. Elections shall take place at the November meeting of Presbytery, with elected members taking office the day following the next Annual Meeting. Elected members shall be eligible to attend committee meetings held between their election and the Annual Meeting and vote during an election for the following year's clerk of the committee.

d. Except as otherwise provided in the *Book of Order*, these Bylaws and Standing Rules, committees shall consist of at least three elders or laypersons and three ministers, with at least one half of the members being elders or laypersons. To the extent practicable, committees shall consist of one-third ministers, one-third men who are elders or laypersons and one-third women who are elders or laypersons.

e. Each committee shall have a chairperson, vice-chairperson, and a clerk. If the chairperson is a minister, the vice-chairperson shall be an elder, and vice versa. The chairperson and vice-chairperson of each committee shall be elected annually, upon nomination by the nominating committee, by the Presbytery from the committee membership for one-year (1) terms. The clerk shall be elected annually by the committee. Officers may serve two successive terms in the same office.

f. When a member is absent from three (3) consecutive meetings without being excused by the committee for good cause, it shall be deemed that such person has resigned. The chairperson of the Committee or Council shall contact the person, absent without excuse for three (3) meetings, and having no result from this contact, it shall be deemed that the person is no longer a member, and the chairperson shall so inform the Nominating Committee. The Nominating Committee shall propose a name to fill the unexpired term of this person.

SR6-0100-1 Committees may co-opt nonvoting members for special tasks.

B-6.0110. Meetings. There shall be at least three (3) regular meetings per year. Robert's Rules of Order, latest revision, shall guide the committee in the conduct of business meetings. The chairperson or three (3) voting members may call a special meeting.

SR6-0110-1 Insofar as feasible, committee meetings shall be held in conjunction with Presbytery meetings.

SR6-0110-2 The clerk of the committee shall deliver a notice to each committee member at least ten (10) days in advance of the meeting of the committee. A quorum shall consist of one-third (1/3) of the membership, if notice has been delivered to all members.

B-6.0120. Records of committee. Each committee shall keep a record of its work (minutes, policies, etc.) in a permanent record book similar to a session minute book.

SR6-0120-1 *The minutes shall be reviewed annually by the Presbytery Council through the office of Stated Clerk.*

SR6-0120-2 *Each committee shall present its Annual Report to the stated clerk fifteen (15) days prior to the Annual Meeting of Presbytery. The annual report shall include a statement of work, objectives reached during the year, future goals, number of meetings held, members in attendance at the meetings, and recommendations.*

B-6.0130. Committee process and objectives. Each committee shall take care to fulfill its program responsibilities. Committees should also keep the following objectives in mind. Each committee shall plan, formulate and make budget requests through the Presbytery Council.

SR6-0130-1 *Committees shall be alert for particular social concerns affecting their area of responsibility, and make recommendations to the Presbytery Council regarding specific social concerns.*

SR6-0130-2 *Committees shall communicate and cooperate with each other in overall goals and appropriate programs and responsibilities.*

B-6.0140. Subcommittees. Committees of Presbytery may create standing subcommittees or task forces to assist in the execution of their responsibilities with the approval of Presbytery Council or Presbytery.

a. The members of all standing subcommittees and task forces approved by Presbytery Council or Presbytery shall be appointed by the chair of the committee and filed annually with the stated clerk of Presbytery.

b. All standing subcommittees and task forces created pursuant to B-6.0140 shall expire at the fifth annual business meeting following their creation, unless renewed by the committee and approved by Presbytery Council or Presbytery.

PART 2. THE PERMANENT COMMITTEES OF PRESBYTERY

B-6.0200. The permanent committees of Presbytery. The permanent committees of Presbytery shall be:

- a. The Committee on Ministry;
- b. The Nominating Committee;
- c. The Committee on Representation; and
- d. The Committee on Preparation for Ministry.¹⁴

B-6.0210. Committee on Ministry. There shall be a Committee on Ministry consisting of twenty-seven (27) members equally divided between elders and ministers who shall be elected by Presbytery in accordance with Form of Government, G-11.0501. A quorum of the committee shall be fourteen members. The committee shall exercise all responsibilities contained in Form of Government G-11.0502, these Bylaws and Standing Rules.¹⁵

- a. The committee may act on behalf of presbytery in the following actions:
- (1) New moderators of congregations;
 - (2) Calls issued by churches found in order;
 - (3) Present calls for services of the members of this presbytery;
 - (4) The dissolution of the pastoral relationship in cases where the congregation and pastor concur;
 - (5) The dismissal of ministers to other presbyteries;
 - (6) To grant a minister from another presbytery, having a call or contract within the bounds of this presbytery, permission to labor within this presbytery's bounds;

- (7) To appoint administrative commissions for the purpose of ordination and/or installation;
- (8) To approve parish associate agreements between congregations and members of this presbytery; and
- (9) To approve requests for honorable retirement.¹⁶

b. All actions of the committee pursuant to this section, subsection “a” shall be reported to the next stated meeting of Presbytery and Presbytery Council.¹⁷

- SR6-0210-1 *The Committee on Ministry shall provide direct access at all times to all ministers in the Presbytery, and to all elders in the Presbytery, in all matters relative to the spiritual or temporal welfare of the churches in which they hold office.*
- SR6-0210-2 *The Committee on Ministry shall recruit, train, and deploy liaison persons to work with Pastor Nominating Committees.*
- SR6-0210-3 *The Committee on Ministry shall receive and screen for approval Church Information Forms from Pastor Nominating Committees.*
- SR6-0210-4 *The Committee on Ministry shall prescreen and present dossiers to Pastor Nominating Committees when requested.*
- SR6-0210-5 *The Committee on Ministry shall interview potential candidates before a Pastor Nominating Committee arranges for personal interview.*
- SR6-0210-6 *The Committee on Ministry shall interview all who seek to transfer membership to the Presbytery or seek permission to labor within the bounds of Presbytery.*
- SR6-0210-7 *The Committee on Ministry shall seek exit interviews with members leaving a pastoral relationship, including interims and stated supplies.*
- SR6-0210-8 *The Committee on Ministry shall visit and counsel with churches in which difficulties have arisen.*
- SR6-0210-9 *The Committee on Ministry shall exercise oversight of churches without pastors in accord with the provisions in Form of Government G-11.0502, and consult with the Presbytery Council regarding strategy in those particular churches.*
- SR6-0210-10 *The Committee on Ministry shall consult with the Presbytery Council, between meetings of Presbytery on all matters concerning ministerial changes.*
- SR6-0210-11 *The Committee on Ministry shall provide oversight for ministers not installed as parish pastors.*
- SR6-0210-12 *The Committee on Ministry shall be responsible for all matters relating to pensions, including major medical provisions.*
- SR6-0210-13 *The Committee on Ministry shall establish guidelines for salaries and remuneration of ministers, Commissioned Lay Pastors, and Certified Christian Educators, with an annual review and report to Presbytery concerning salaries and salary guidelines.*

B-6.0220. The Nominating Committee. There shall be a Nominating Committee. Membership of this committee shall be nine (9) in number and according to G-9.0801. The moderator and immediate past moderator of Presbytery shall be ex officio members of the committee. Three members shall be ministers, three members shall be men who are elders, and three members shall be women who are elders.

B-6.0222. Election of Nominating Committee. The Nominating Committee shall be elected by ballot at the November meeting of Presbytery, to take office the following January 1. The committee shall be elected in classes for three (3) year terms, and no person having served one (1) full term or an aggregate of five (5) years shall be re-elected until one (1) year has elapsed. The chairperson of the nominating committee shall be nominated by the Presbytery Council from the membership of the nominating committee, and elected by the Presbytery at the January stated meeting for a one (1) year term. The chairperson shall be a voting member of the Presbytery Council.

SR6-0222-1 *Of each class of three (3) to be elected each year, the Presbytery Council shall place one (1) name in nomination. Presbytery Council shall appoint a committee from the membership of the Presbytery to be prepared to place two (2) names in nomination if none are offered from the floor at the meeting.*

SR6-0222-2 *A person may serve two consecutive terms as chairperson.*

B-6.0224. Charge. The Nominating Committee shall exercise the functions set forth in these Bylaws and Standing Rules. The committee shall prepare a slate of nominees, to include all officers of Presbytery, except those officers otherwise elected, as well as committee members, for the stated meeting of Presbytery at which these officers, commission and committee members are to be elected and at other times when vacancies occur on the Presbytery Council, any permanent commission or committee of Presbytery, such other committees as the Presbytery Council or Presbytery may name. Permission must be given by any nominee prior to presentation of his or her name for election.

a. The Nominating Committee shall nominate, each year, one of the minister and one of the elder commissioners to Synod to serve as a non-voting member of Presbytery Council. Synod commissioner members of Presbytery Council shall serve a two-year term and shall take office the day following the annual meeting of Presbytery.

b. There shall be no more than one nominee from any church for any office, council, commission or committee.

SR6-0224-1 *Nominations for reader and alternate for the Cooperative Theological Examination Committee shall be made in consultation with the Committee on Church Personnel and Preparation for Ministry. The reader and associate reader shall serve for one year, with possible reelection for two additional terms. A reader elected who is not a member of the Church Personnel and Preparation for Ministry Committee may be coopted onto that committee.*

SR6-0224-2 *The Nominating Committee shall establish and keep current a skills bank of people for service in Presbytery.*

B-6.0226. Election of minister commissioners to General Assembly and Synod.¹⁸

The Nominating Committee shall present names of minister nominees for election as commissioners and alternates to the General Assembly and Synod, taking into consideration: (a) the minister's particular qualifications to serve at General Assembly and Synod with their services in the presbytery to be given primary consideration, (b) they shall ordinarily have been a member of the presbytery for three years (c) have demonstrated a consistent attendance at meetings of the presbytery and (d) actively served as a member of a presbytery committee or the presbytery council for at least one three year term. Where there is more than one minister in a particular church, only one shall be elected in any given year. Nominations from the floor for minister commissioner nominees to the General Assembly shall be made at the November meetings.

a. The names of minister nominees for General Assembly commissioner shall be given to the stated clerk for distribution at the November and January meetings of Presbytery. The stated clerk shall also distribute at these meetings a list of all ministers in the Presbytery, stating the year of their ordination or reception into the Presbyterian Church (U.S.A.), the date of reception into the membership of the presbytery, their attendance at presbytery meetings for the most recent two years, and their most recent service as commissioners to General Assembly and Synod.

b. The minister commissioners to General Assembly shall be elected in January of the year in which the General Assembly will be held.

c. The minister commissioners to Synod shall be elected annually in September.

B-6.0227. Election of elder commissioners to General Assembly and Synod.¹⁹ Elder and alternate commissioners to General Assembly and Synod shall be elected by Presbytery upon nomination by sessions of an elder commissioner nominee from designated churches. In making the determination of the designated churches invited to nominate an elder commissioner nominee, the committee will take into consideration: (a) the date of the church's most recent representation at General Assembly and Synod by an elder commissioner or pastor, (b) the church's representation by elder delegates at meetings of Presbytery, and (c) the size of the active membership of the church. So far as possible, the Nominating Committee shall take into account geographical distribution, and shall consider also the possibility of nominating staff personnel. When a minister of a particular church has been elected, that church will not be represented as well by an elder that year.

a. The Nominating Committee shall give names of churches nominating elder commissioner nominees to General Assembly, and the nominee's name from each church to the stated clerk for distribution at the November meeting of Presbytery. The stated clerk shall also, at the November meeting, distribute a list of all the churches in the Presbytery, the most recent times that they were represented by an elder commissioner at General Assembly, and the record of attendance of their elder commissioners at presbytery meetings for the most recent two year period.

b. Nominations from the floor for additional elder commissioner nominees for General Assembly shall be made at the November meetings of Presbytery.

c. Elder commissioners and alternates to General Assembly shall be elected by Presbytery at the January meeting of Presbytery in the year a General Assembly will be held, from those elder commissioner nominees placed in nomination at the previous November meeting by Sessions of designated churches and/or nominated from the floor at the previous November meeting.

d. The Nominating Committee shall give the names of the churches nominating synod commissioners to the stated clerk for distribution at the June meeting of the Presbytery. The stated clerk shall also at the June meeting distribute a list of all the churches in Presbytery and when they were most recently represented by an elder at Synod.

e. After any nominations from the floor, the churches nominating elder commissioners to Synod shall be elected at the September meeting.

B-6.0228. Election of youth advisory delegates to General Assembly and Synod. Youth Advisory Delegates and alternates to General Assembly shall be nominated and elected at the January stated meeting of Presbytery. Youth Advisory Delegates to Synod shall be nominated and elected at the June stated Presbytery meeting. The Presbytery Nominating Committee shall present a slate of Youth Advisory Delegates for General Assembly and Synod at the appropriate meeting of Presbytery. These nominations shall include a brief biographical sketch or resume, or both, of each nominee, as well as endorsement by his/her Session.

B-6.0229. General provisions regarding elections for General Assembly²⁰

a. In making their determination of an elder commissioner nominee sessions shall give consideration to the individual's experience in the local church, their experience and knowledge in service to the work of a presbytery, their experience as a member of a presbytery committee or the presbytery council, their service as an elder commissioner/delegate to the presbytery for a two year period of time and their knowledge of the mission and witness of the Presbyterian Church (U.S.A.) beyond the local level.

b. The Nominating Committee shall provide a form for all minister and elder nominees to submit written statements to the Nominations Committee regarding their confession of faith and knowledge of current issues before the denomination. In addition they will be asked to answer in their written statement the following questions:

1. Describe your relationship with Jesus Christ and its effect on your life.
 2. What do you believe the role of the church is in today's world and how have you been involved?
 3. Why do you wish to serve as a General Assembly Commissioner?
- c. All nominees must indicate availability to report to the presbytery at the meeting following General Assembly and to be available for contact with churches and presbytery committees during the years between meetings of the General Assembly.
 - d. The Nominations Committee will prepare a list of nominees which will be submitted with the nominees' written statements with the call to the presbytery meeting at which the election will take place.
 - e. Each nominee will be given a maximum of three minutes to speak to their written statements. Questions of the nominees from the floor shall not be permitted.
 - f. The election of minister commissioners, elder commissioners and for youth advisory delegate shall be by secret ballot after the presbytery has had an opportunity to hear the nominees in person.
 - g. Any nominee who receives a majority of votes in the first ballot shall be elected as commissioner. Whatever number of commissioners is to be elected, that number is elected providing those with the highest number of votes receive a majority of the ballots cast. If an insufficient number receive a majority of the ballots cast, then there will be a run-off election between the next ranking candidates whose votes total at least a majority of the ballots cast. Candidates ranked lower than these are eliminated from the run-off.
 - h. Alternate commissioners shall be chosen from those nominees who do not receive a majority vote.

B-6.0230. The Committee on Representation. There shall be a Committee on Representation consisting of twelve (12) members. The responsibilities and composition of the committee shall comply with the Form of Government for the Committee on Representation, (G-9.0105, G-11.0302), the Bylaws and Standing Rules. The goal of this committee is to assist the Presbytery and its churches to be a fully inclusive and a just church.²¹

SR6-0230-4 The committee shall establish and work closely with the consultative committee on Hispanic ministries.

SR6-0230-5 The committee shall establish and work closely with the consultative committee on native American ministries.

B-6.0240. The Committee on Preparation for Ministry.²² There shall be a committee on Preparation for Ministry. The committee shall have fifteen (15) members. Responsibilities of the committee shall include, but not be limited to giving guidance to and have oversight of applicants and candidates for church vocations as provided in Form of Government, G-14.0300 & 14.0400.

a. The committee may act on behalf of Presbytery in the dismissing of candidates under care to other presbyteries.²³

b. All actions of the committee pursuant to this section, subsection "a". shall be reported to the next stated meeting of Presbytery and Presbytery Council.²⁴

SR6-0240-1 The committee shall sit as the committee of Presbytery to conduct the personal interviews of candidates according to Form of Government, G-4.0308.

SR6-0240-2 The committee shall examine ministers from other denominations seeking transfer to the Presbytery.

- SR6-0240-3 *The committee shall develop and supervise preparation of commissioned lay pastors.*
- SR6-0240-4 *The committee shall give guidance to and have oversight of applicants and candidates for Certified Christian Educators as provided in Form of Government G-14.0700.*
- SR6-0240-5 *The committee shall ensure that each candidate's Statement of Faith shall be duplicated and placed in the hands of Presbytery prior to the examination.*
- SR6-0240-6 *The committee shall make every effort to have the candidate preach before Presbytery prior to examination making exception only when scheduling or personal circumstances make it impossible to preach before the Presbytery.*
- SR6-0240-7 *The committee shall annually inform churches within the Presbytery's jurisdiction of the general financial needs of seminary students and of the scholarship fund for seminary students reviewed annually by the Presbytery Council.*

PART 3. THE PROGRAM COMMITTEES OF PRESBYTERY

B-6.0300. The Program Committees of Presbytery. The program committees of Presbytery shall be as follows:

- a. Evangelism and Church Development.
- b. Educational Ministries
- c. Endowment Fund Committee²⁵
- c. Hispanic Ministries
- d. Native American Ministries
- e. Stewardship, Mission and Communications Development
- f. Theology and Worship
- g. Women's Ministries
- h. Social Justice and Peacemaking

B-6.0310. Evangelism and Church Development. There shall be an Evangelism and Church Development Committee consisting of eighteen members. The goal of this committee shall be to develop and support programs which express the Presbytery's commitment to proclaim the Gospel, make disciples, and provide opportunities for Christian witness through New Church Development, Church Redevelopment and Evangelism programs. The committee shall also exercise those functions provided in the Standing Rules.

- SR6-0310-1 *Develop and implement strategies, programs and resources for evangelism, church growth, new church development, church redevelopment, small church, and urban mission.*
- SR6-0310-2 *Review mission statements, goals, and objectives for all churches seeking financial support.*
- SR6-0310-3 *Prepare Mission Program Grant proposals to the General Assembly for new church development and church redevelopment.*
- SR6-0310-4 *Recommend to Trustees locations and funding for new church sites.*
- SR6-0310-5 *Initiate in consultation with the Committee on Ministry the process of calling an organizing pastor.*
- SR6-0310-6 *When there is a mutual concern between the Committee on Ministry, the Evangelism and Church Development Committee and churches funded by Presbytery as new church developments or at the time of pastoral vacancy or organizing pastoral vacancy, the Committees on Ministry and Evangelism and Church Development shall each appoint a liaison to work with the church as a resolution team.*

B-6.0320. Educational Ministries.²⁶

There shall be an Educational Ministries Committee composed of up to eighteen(18) members. The goal of this committee is to be a resource for Christian education and nurture to the congregations,

committees, ministries, and individual leaders of the Presbytery. The committee also shall exercise those functions assigned in the Standing Rules.

- SR6-0320-1 Develop and promote strategies for Presbytery support of educational programs with children, youth and adults.*
- SR6-0320-2 Provide educational events and promote use of Presbyterian and Reformed curriculum and other resources.*
- SR6-0320-3 Provide for leadership development including church officer education through Presbytery-wide events.*
- SR6-0320-4 Identify, support, and encourage youth participants at all levels of governmental bodies of the denomination. Advise the Presbytery Committee on Nominations in the selection process of Youth Advisory Delegates to General Assembly and take an active role in encouraging participation in denominational events.*
- SR6-0320-5 Provide direct involvement in the Presbytery of Grand Canyon ministry with the Montlure Conference Center through its camp programs, disbursement of PGC camperships, and a liaison to the Montlure Council.*
- SR6-0320-6 Provide oversight of the Presbytery's ministry in higher education.*
- SR6-0320-7 Encourage use of the Interchurch Resource Center as an educational, interpretive, and resources channel for the congregations in partnership with committees of the Presbytery.*
- SR6-0320-8 Promote the Presbytery's active involvement in higher education ministries.*
- SR6-0320-9 Promote involvement in ecumenical partnerships in educational endeavors.*

B-6.0330. Hispanic Ministries. There shall be a Hispanic/Latino Ministries Committee. The goal of this committee is to advise, guide and support Presbytery and its congregations in the development and support of Hispanic Ministries.

Membership in the committee shall consist of representatives from Hispanic churches, fellowships and social outreach projects within the presbytery. In order to have both voice and vote all committee members must be members in good standing of the Presbytery of Grand Canyon or one of its churches.

a. Membership in the committee shall be as follows:

- (i) Three (3) from each Hispanic Charter (pastor and two (2) members.)
- (ii) One (1) from each Hispanic Fellowship Group or Presbyterian related project. This member shall be the leader or director, with the option of sending an alternate when needed.
- (iii) Two (2) Ex-Officio members from non-Hispanic Presbyterian Churches.²⁷

b. Rotation of committee members will be in accordance with B-6.0100 to the fullest extent possible with the understanding that pastors and project directors shall serve continuously. All other provisions of Article VI, Part 1, which sets forth the General Rules for Committees of Presbytery, shall be applicable. B-6.0100 may be waived by majority vote of Presbytery if necessary because of the specialized purpose of this program committee. The committee membership structure will be reviewed on a continuing basis to ensure it supports the purpose of the committee and recommendations for change will be made as the need may arise.

c. The committee will meet six (6) times, bimonthly, during the calendar year for business and fellowship.

- d. The charge of this committee shall be as follows:
- SR6-0330-1 *The committee shall support and encourage each Hispanic ministry and those who lead them.*
 - SR6-0330-2 *The committee shall study Hispanic issues and make recommendations to Presbytery Council and the Presbytery.*
 - SR6-0330-3 *The committee shall explore the development of new churches and ministries enlisting the support of congregations and the Presbytery.*
 - SR6-0330-4 *The committee shall advocate for fair salaries and adequate support of those difficult ministries that serve communities of poverty.*
 - SR6-0330-5 *The committee shall interpret the significance of Hispanic ministries to the Presbytery and the congregations.*

B-6.0340. Native American Ministries²⁸. The Native American Ministries shall be representative of Native American Presbyterian churches and chapels.. The goal of this committee is to assist in the development, support, and implementation of programs for Native American ministries while expressing the Presbytery's commitment to proclaim the Gospel, make disciples, and provide opportunities for Christian witness through the specific tasks identified in this section.

- a. Membership shall be as follows:
- (i) Eighteen (18) persons nominated from each of the eighteen (18) Native American churches.
 - (ii) Of the total membership, at least two (2), but no more than four (4) shall be Native American ministers / CLPs.
 - (iv) All members shall be elected by the Presbytery with nomination from the Native American churches.
- b. Rotation of committee members will be in accordance with B-6.0100 to the fullest extent possible. All other provisions of Article VI, Part 1, which sets forth the General Rules for Committees of Presbytery, shall be applicable. B-6.0100 may be waived by majority vote of Presbytery if necessary because of the specialized purpose of this program committee.

- c. The charge of this committee shall be as follows:
- SR6-0340-1 *The committee shall work in mutual partnership within the Presbytery and with other Presbytery committees, subcommittees and task forces to coordinate and support Native American ministries.*
 - SR6-0340-2 *The committee shall nominate up to three (3)) Native American committee members from this committee to represent the Presbytery and to participate in the Tri-covenant committee meeting between the Synod, this Presbytery, and the Cook College and Theological School.*
 - SR6-0340-3 *The committee shall encourage the review of mission statements and mission funding for all Native American churches.*
 - SR6-0340-4 *The committee may provide interpretation and support in issues affecting Native American Presbyterian churches and chapels within the Presbytery.*
 - SR6-0340-5 *The committee shall receive and act upon Native American program proposals.*
 - SR6-0340-6 *The committee shall receive and act upon Native American scholarship requests.*
 - SR6-0340-7 *The committee shall assist the Budget Committee by providing input in regard to all mission funding associated with Native American ministries.*
 - SR6-0340-8 *The committee shall oversee the accountability and requested use of Native American restricted monies.*
 - SR6-0340-9 *The committee shall suggest to the Nominating Committee of Presbytery the names of Native Americans to serve on the Church Personnel and Preparation for Ministry Committee.*

B-6.0350. Stewardship, Mission and Communications Development. There shall be a Stewardship, Mission and Communications Development Committee composed of fifteen members. The goal of this committee is to seek to understand and serve the mission interpretation and stewardship commitment needs of the churches; provide opportunity for skill training and development; facilitate a total mission interpretation and stewardship commitment education program for clergy and laity within the Presbytery. The committee shall also exercise those functions provided in the Standing Rules.

- SR6-0350-1 Provide forums for the teaching and practice of a Reformed, biblical, and theological understanding of mission and stewardship.*
- SR6-0350-2 Provide seminars and workshops for clergy and laity on (1) increasing understanding of mission; (2) giving to all mission causes; (3) leadership abilities, etc.*
- SR6-0350-3 Provide for the identification of mission interpretation and stewardship commitment resources for the churches of the Presbytery.*
- SR6-0350-4 Recommend to the Presbytery Council communication strategies for the Presbytery.*
- SR6-0350-5 Promote, interpret and monitor all aspects of funding the church's mission including unified giving, special offerings, selected giving, emergency appeals, and special gifts.*
- SR6-0350-6 Work in collaboration with the regional Presbyterian Church (U.S.A.) Foundation staff in deferred giving, estate planning, and the stewardship of accumulated resources.*
- SR6-0350-7 The Presbytery Council shall assist and encourage the churches in their program of church support; provide for interpretation in local churches of the mission program of Presbytery, Synod and General Assembly.*

B-6.0360. Theology and Worship. There shall be a Theology and Worship Committee composed of nine (9) members. The goal of this committee is to assist the Presbytery and its churches to examine, understand, and practice the worship of God which is theologically based, historically informed and sensitive to the needs of the people. The committee shall also exercise those functions assigned by the Standing Rules.

- SR6-0360-1 Assist the Presbytery Council, committees and churches to develop programs, and do ministry with theological understanding and integrity.*
- SR6-0360-2 Assist the Presbytery Council to cultivate and promote the spiritual welfare of the Presbytery.*
- SR6-0360-3 Keep biblical, theological and worship issues before the Presbytery.*
- SR6-0360-4 Address issues of conflict in the Church from a theological perspective.*
- SR6-0360-5 Plan and conduct events for theological reflection.*
- SR6-0360-6 Relate to the Board of Ministry for Theological Education.*
- SR6-0360-7 Plan and lead the Presbytery in the worship of God during meetings of the Presbytery.*
- SR6-0360-8 Represent the Presbytery in implementing the Covenant relationship with the Charles Cook Theological School.*
- SR6-0360-9 Recommend to the Presbytery Council and Presbytery appropriate responses to the theological studies and papers developed by units of the General Assembly.*
- SR6-0360-10 Receive and review annual reports from all special organizations that are accountable to the Presbytery in accordance with G-9.0601.*

B-6.0370. Women's Ministries. There shall be a Women's Ministries Committee composed of nine (9) members. The goal of this committee is to coordinate the planning and developing of programs and resources relating to women; to enable women of all ages, races, ethnic backgrounds, and diverse conditions to participate fully in the life, mission and leadership of the church.

The committee shall also exercise those functions assigned by the Standing Rules.

- SR6-0370-1 *Represent the Presbytery Council and the Presbytery in relationships with: Presbyterian Women in the Presbytery of Grand Canyon
Justice for Women
Women of Color
Women Employed by the Church*
- SR6-0370-2 *Assist in equipping all women in ministry for effective leadership in the Church and in the world, for spiritual growth, for advocacy, for modeling partnership, for serving as catalysts for new possibilities and relationships, and for interpretation and support of mission in the church.*
- SR6-0370-3 *Be a coordinating committee for advocacy and support for issues of concern to women.*
- SR6-0370-4 *Enhance the roles and position of clergy women.*
- SR6-0370-5 *Expand the Presbytery's ministry to the spouses of clergy.*
- SR6-0370-6 *Work with the theology and worship committee to promote the use and understanding of inclusive language in worship.*
- SR6-0370-7 *Work with the social justice and peacemaking committee in addressing the issues that are especially identified as women's concerns.*
- SR6-0370-8 *Work with committee on ministry and committee on church personnel and preparation for ministry through advocacy in addressing equality concerns and issues of fair employment practices for women employed by the church.*
- SR6-0370-9 *Relate to the national staff of the western region of Women's Ministry Unit of the General Assembly.*

B-6.0380. Social Justice and Peacemaking. There shall be a Social Justice and Peacemaking Committee composed of fifteen members. The goal of this committee is to express the Presbytery's commitment to justice, compassion, freedom, peace, and the well being of the earth and of the human community in this region. The committee shall also exercise those functions assigned by the Standing Rules.

- SR6-0380-1 *Recommend to the Presbytery appropriate responses to actions of the General Assembly and the Synod; recommend, initiate and implement action by the Presbytery for programs and strategies that address the concerns of peacemaking, hunger, world service, public policy, social welfare, the homeless, social, economic and ecological justice, alcohol and drug abuse, pornography, aging, health care and other social witness areas. Recruit local church participation and support for programs, new or standing, that are in line with the committee's goal.*
- SR6-0380-2 *In cooperation with the theology and worship committee, the social justice and peacemaking committee shall give attention to the theological foundations for social justice and peacemaking.*
- SR6-0380-3 *Provide oversight of the various ministries related to the Presbytery such as: Ministry to Urban People, Presbyterian Service Agency, Ministry to the Rural Poor, Association of Urban Churches and others that may be approved by Presbytery.*
- SR6-0380-4 *Represent the social justice and peacemaking goals of the Presbytery in ecumenical relationships and in secular agencies related to this committee.*
- SR6-0380-5 *The committee shall address racial justice issues.²⁹*
- SR6-0380-6 *The committee shall assist the Presbytery Council and Presbytery committees to address racial justice issues.³⁰*

B-6.0390 Presbytery Endowment Fund Committee³¹. There shall be an Endowment Fund Committee composed of nine (9)³² members, elected by the Presbytery for three year terms in classes of two members each, upon nomination by the Council. The goal of this committee is to encourage, receive

and administer gifts to the Presbytery such as bequests in wills, charitable remainder and other trusts, charitable gift annuities, life income annuities, assignment of life insurance, retirement plans, and transfers of property (cash, stocks, bonds, real estate and other tangible assets). The Presbytery designates specific causes to benefit from the Endowment fund. They are:

1. Native American, Hispanic, African American, and Asian Ministries
2. New Church Development and Church Redevelopment
3. Presbytery Resources for Congregations
4. Other appropriate Mission and Ministry

In choosing nominees for this committee, the Council shall be guided by the Presbytery's commitment to fair representation:

1. The Fund Committee shall be established in accordance with the Bylaws of the Presbytery
2. The Bylaws and Standing Rules shall be amended as required.
3. The Committee shall consist of nine members elected by the Presbytery for three-year terms in classes of three members each, upon nomination by the council.
4. Three members shall be minister members³³ of the Presbytery
5. Six members³⁴ shall be active church members with expertise in investments, estate planning, or charitable giving
6. The Chair of Council, the Chair of Council's Budget Committee, and the Executive Presbytery shall be ex-Officio members of the Committee.
7. A quorum shall be four (4) members of the Committee. The committee shall exercise those functions assigned by the Standing Rules:

SR6.0390-1 Encourage members of the Presbytery to have valid wills and estate plans

SR6.0390-2 Inform members of the opportunities and importance of making gifts and bequests to support the continuing mission of the Presbytery

SR6.0390-3 Submit an Annual Financial Report

SR6.0390-4 Administer the Fund for the purposes and uses permitted and approved by Presbytery Council or Trustees

SR6.0390-5 Assume responsibility for the safekeeping, management, and investment or transfer of all monies and properties comprising the Fund

SR6.0390-6 Ensure strict confidentiality of all information concerning donors and prospective donors, including their names, the names of their beneficiaries, the amounts of their gifts, sizes of their estates, etc., unless written permission to release such information is obtained from the donor.

PART 4. STANDING COMMITTEES OF PRESBYTERY

B-6.0400. Creation of Standing Committees. Presbytery may approve such additional standing committees as it deems necessary by Standing Rule. Standing committees approved pursuant to this subsection shall expire on the day after the Annual Meeting five years after created unless renewed by Presbytery.

ARTICLE VII.

SPECIAL RULES³⁵

B-7.0100. Establishment of Temporary Administrative Commissions. Presbytery may establish temporary commissions as provided in G-9.0500. Temporary administrative commissions shall consist of not fewer than seven (7) members, composed of ministers and elders in numbers as nearly equal as possible. Commissions established for the purpose of ordaining and installing a minister in permanent pastoral relations may consist of only five members.

- a. The quorum of the commission shall be established at the time of creation and shall be at least one more than one half of the members (*e.g.*, 4 of 7, 5 of 8).
- b. Presbytery shall state specifically the scope of power given the commission and its charge at the time of creation.

SR7-0100-1 The commission's charge shall specify when the commission shall report to Presbytery.

B-7.0200. Appointment of Investigating Committee³⁶. Upon report of the Stated Clerk that a written statement of an alleged offense has been received, any three, of the following four (Chair of Council, Moderator of Presbytery, Moderator-elect of Presbytery, Executive Presbyter) in consultation with the Stated Clerk are authorized to appoint persons to serve on an Investigating Committee in accordance with the provisions of the Rules of Discipline, Form of Government D-10.0201b.

ARTICLE VIII.

THE COMMITTEES OF PRESBYTERY COUNCIL

PART 1. STANDING COMMITTEES OF PRESBYTERY COUNCIL³⁷

B-8.0100. Establishment of the Standing Committees of Presbytery Council. Presbytery Council may construct such committees responsible to it as it deems necessary for the fulfillment of its responsibilities.

SR8-0100-1 The Standing Committees of Presbytery Council shall include at least the following:

- 1) Staff Personnel;*
- 2) Presbytery Planning;*
- 3) Budget and Finance;*
- 4) Presbytery Evaluation;*
- 5) Review of Records; and*
- 6) Agenda Planning.*

B-8.0110. Membership; appointment; officers. The immediate-past moderator, as Chairperson of Presbytery Council, with the approval of Council, shall annually appoint the committee chairperson and members serving on the standing committees of Presbytery Council.

- a. The Presbytery Planning, Budget and Finance and the Presbytery Evaluation Committees shall be composed of six members with at least one of the six being a Presbytery Council member who shall serve as chair, and such other members of the Church as the immediate-past moderator appoints with the approval of Presbytery Council with the aim of providing both historical and fresh perspectives.
- b. The immediate-past moderator shall appoint the chair and members of the committees of Presbytery Council as soon as practicable after the annual meeting of Presbytery. Appointments may also be made should a vacancy occur.

PART 2. COUNCIL COMMITTEE CHARGES

B-8.0200. Staff Personnel. There shall be a Staff Personnel Committee responsible to Presbytery Council for the items set forth in the Standing Rules.

SR8-0200-1 Develop and monitor the Presbytery's personnel policies.

SR8-0200-2 Establish position and person descriptions for all exempt and non-exempt program and administrative staff of the Presbytery.

SR8-0200-3 Serve as the search committee for all Presbytery staff except the executive presbyter and stated clerk.

SR8-0200-4 Conduct annual staff performance reviews/evaluations.

SR8-0200-5 Provide for the pastoral care of staff.

SR8-0200-6 Recommend to the Presbytery Council changes in exempt and non-exempt program and administrative staff salaries and benefits.

B-8.0210. Presbytery Planning. The committee shall be responsible for those items set forth in the Standing Rules.

SR8-0210-1 To develop a comprehensive design and strategy for the mission of the presbytery including a presbytery staffing design

- SR8-0210-2 *To formulate and update a five-year plan*
SR8-0210-3 *To set priority actions for each year*

B-8.0220. Budget and Finance. The committee shall be responsible for those items set forth in the Standing Rules.

- SR8-0220-1 *The budget shall be consistent with the goals and priorities adopted by Presbytery.*
SR8-0220-2 *Presbytery's budget shall include provisions for the following:*
a. *Expenses of the officers of Presbytery as authorized by the Presbytery Council.*
b. *Expenses in conjunction with members attendance at meetings of the Presbytery Council, program committees, permanent committees, permanent judicial commissions, and any task force or sub-committee of these several bodies, including transportation, accommodation and meals.*
c. *Other special needs such as special welfare needs as authorized by the Presbytery Council.*
SR8-0220-3 *Budget allocation requests received from the various organizations and committees of Presbytery shall be reviewed and responded to in writing by the Budget Committee at least sixty (60) days prior to any proposal to the Presbytery that it adopt either a provisional or final budget for the following year³⁸.*
SR8-0220-4 *The Budget and Finance Committee will monitor the presbytery's finances, reserves and allocation of financial assets.*

B-8.0230. Presbytery Evaluation. The committee will review and evaluate the work of the entire presbytery including all entities and staff in light of its mission.

B-8.0240. The Review of Records Committee. There shall be a Review of Records Committee responsible for reviewing the records of each congregation on an annual basis in order to make recommendations to the Presbytery Council.

B-8.0250. Agenda Planning Committee. There shall be an Agenda Planning Committee composed of a representative from the Theology and Worship Committee, the stated clerk, and such other members as may from time to time be appointed.

ARTICLE IX.

POLICIES OF PRESBYTERY, TRUSTEES AND PRESBYTERY COMMITTEES

PART 1. POLICIES OF PRESBYTERY

B-9.0100. Establishment of Policies. Presbytery may establish policies establishing its procedures and governing its relations with other governing bodies of the Church, particular churches, ministers, members and other organizations and entities.

SR9-0100-1 An index of all current policies shall be maintained as Appendix 1 to the Bylaws and Standing Rules and shall be made available, upon request, to any member of Presbytery or session within the jurisdiction of Presbytery.

B-9.0110. Amendment of Policies. Policies may be adopted, amended or stricken at any stated meeting of Presbytery by a two-thirds (2/3) vote of the members present, provided a fifty (50) day notice of the proposed changes has been given to the stated clerk in writing, and that copies of these proposed changes have been sent to ministers and clerks of session along with the call to the meeting at which they are to be voted on. All policies of Presbytery shall be filed with the stated clerk of Presbytery.

B-9.0120. Suspension or Variance from Policies. Variance from the policies of Presbytery may be granted in individual circumstances to particular churches, governing bodies or individuals as follows:

a. By notice of such variance being sent with the call to the meeting at which they are to be voted on and the proposed variance being approved by a majority of the members of presbytery present and voting.

b. By a two-thirds (2/3) vote of the members present and voting at any stated meeting of Presbytery.

c. In accordance with the provisions of the policy, where the policy itself establishes a procedure for granting a variance.

B-9.0130. Expiration of Policies. All policies of Presbytery shall expire at the first Annual Meeting after a period of five years from the date of original adoption unless renewed in accordance with the procedures set forth in B-9.0110.

PART 2. POLICIES OF THE TRUSTEES

B-9.0200. Establishment of Policies. The Trustees may establish policies governing the purchase, sale, maintenance and use of the property of Presbytery and establishing procedures and governing their relations with other governing bodies of the Church, particular churches, ministers, members and other organizations and entities.

SR9-0200-1 An index of all current policies shall be maintained as Appendix 1 to the Bylaws and Standing Rules and shall be made available, upon request, to any member of Presbytery or session within the jurisdiction of Presbytery.

B-9.0210. Amendment of Policies. Policies may be adopted, amended or stricken at any stated meeting of the Trustees by a two-thirds (2/3) vote of the members present, provided a fifty (50) day notice of the proposed changes has been given to the Secretary of the Trustees in writing, and that copies of these proposed changes have been sent to the stated clerk along with the call to the meeting at which they are to be voted on. All policies of the Trustees shall be filed with the stated clerk of Presbytery.

B-9.0220. Suspension or Variance from Policies. Variance from the policies of the Trustees may be granted in individual circumstances to particular churches, governing bodies or individuals as follows:

a. By notice of such variance being sent with the call to the meeting at which they are to be voted on and the proposed variance being approved by a majority of the members of the Trustees present and voting.

b. By a two-thirds (2/3) vote of the members present and voting at any stated meeting of the Trustees.

c. In accordance with the provisions of the policy, where the policy itself establishes a procedure for granting a variance.

B-9.0230. Expiration of Policies. All policies of the Trustees shall expire at the first Annual Meeting after a period of five years from the date of original adoption unless renewed in accordance with the procedures set forth in B-9.0210.

PART 3. POLICIES OF PRESBYTERY COMMITTEES

B-9.0300. Establishment of Policies. Presbytery permanent and program committees may establish policies establishing their procedures and governing their actions within their delegated spheres of responsibility.

SR9-0200-1 An index of all current policies shall be maintained as Appendix 1 to the Bylaws and Standing Rules and shall be made available, upon request, to any member of Presbytery or session within the jurisdiction of Presbytery.

B-9.0310. Amendment of Policies. Policies may be adopted, amended or stricken at any stated meeting, as follows:

a. A Presbytery committee may adopt a policy by a two-thirds (2/3) vote of the members present, provided notice of the proposed changes has been given in writing to the members of the committee and the stated clerk of Presbytery,

b. Following adoption of the proposed policy by the Presbytery committee, the policy must be ratified by a two-thirds vote of the members of Presbytery Council, provided notice of the proposed policy or changes has been given to the members of the Presbytery Council and the stated clerk of Presbytery in writing with the call of the meeting at which Presbytery Council will consider the proposed policy.

- c. All policies of Presbytery committees shall be filed with the stated clerk of Presbytery.
- d. Policies of Presbytery committees may be amended by Presbytery at any stated meeting.

B-9.0320. Suspension or Variance from Policies. Variance from the policies of Presbytery committees may be granted in individual circumstances to particular churches, governing bodies or individuals as follows:

- a. By notice of such variance being sent with the call to the meeting at which they are to be voted on and the proposed variance being approved by a majority of the members present and voting.
- b. By a two-thirds (2/3) vote of the members present and voting at any stated meeting of the Presbytery committee.
- c. By a two-thirds (2/3) vote of the members present and voting at any stated meeting of Presbytery Council.
- d. By a majority vote of the members present and voting at any stated meeting of Presbytery.
- e. In accordance with the provisions of the policy, where the policy itself establishes a procedure for granting a variance.

B-9.0330. Expiration of Policies. All policies of Presbytery committees shall expire at the first Annual Meeting after a period of five years from the date of original adoption unless renewed in accordance with the procedures set forth in B-9.0210.

PART 4. ENFORCEMENT OF POLICIES

B-9.0400. Enforcement of policies. No policy shall be enforced by or against any person, church or governing body or instrument of Presbytery unless it is indexed and on file with the stated clerk of Presbytery.

ARTICLE X.

PARLIAMENTARY AUTHORITY

PART 1. GENERAL PARLIAMENTARY AUTHORITY

B-10.0100. Parliamentary Authority; Precedence of Authorities. The Presbytery of Grand Canyon shall be governed by the *Book of Order*, the Bylaws, the Standing Rules and Roberts Rules of Order (Revised) in that order.

PART 2. SPECIAL RULES OF ORDER

B-10.0200. Special Rules of Order. The Presbytery may adopt, under the procedures set forth for Standing Rules pursuant to Article XI, special rules of order for the conduct of its business by Standing Rules. The special rules of order shall be treated as regular Rules of Order and shall have the priority or privilege granted to equivalent rules pursuant to Roberts Rules of Order (Revised). The special rules of order shall be set forth below:

SRO-1 Consent Agenda. Presbytery Council may designate items of business for the Consent Agenda. The Consent Agenda shall be considered at Presbytery and any member of Presbytery may object to any item, in which case that item shall be removed from the Consent Agenda to be considered by Presbytery. Any items not objected to at the time set forth for consideration of the Consent Agenda shall be deemed adopted by the Presbytery as the action of Presbytery. Overtures to amend the Book of Confessions, the Book of Order, and amendments to these Bylaws and Standing Rules shall not be set on the Consent Agenda.

SRO-2 New Business. New business shall not be heard by Presbytery unless presented to the stated clerk in writing 50 days before the meeting, by order of the Presbytery Council, by leave of the moderator (or acting moderator), or by being set in the agenda during the call for new business at the commencement of each Presbytery meeting.

ARTICLE XI.

AMENDING THE BYLAWS AND AMENDING AND SUSPENDING THE STANDING RULES

PART 1. AMENDING THE BYLAWS

B-11.0100. Amending the Bylaws of Presbytery. The Bylaws may be added to or amended at any stated meeting of Presbytery by a three-fourths (3/4) vote of the members present, provided a fifty (50) day notice of the proposed changes has been given to the stated clerk in writing, and that copies of these proposed changes have been sent to ministers and clerks of session along with the call to the meeting at which they are to be voted on.

B-11.0110. Prohibition on Suspension. The Bylaws may not be suspended, except as provided by the Bylaw or pursuant to the procedures set forth in B-11.0100.

PART 2. AMENDING AND SUSPENDING THE STANDING RULES

B-11.0200. Amending the Standing Rules of Presbytery. The Standing Rules may be added to or amended at any stated meeting of Presbytery by a majority vote of the members present, provided a fifty (50) day notice of the proposed changes has been given to the stated clerk in writing, and that copies of these proposed changes have been sent to ministers and clerks of session along with the call to the meeting at which they are to be voted on.

B-11.0210. Suspending the Standing Rules. The Standing Rules may be suspended as follows:

- a. By a two-thirds (2/3) vote of the members present at any stated meeting of Presbytery; or
- b. By a majority vote of the members present, provided a fifty day notice of the proposed suspension has been given to the stated clerk and copies of the notice of the proposed suspension has been sent to the ministers and clerks of session along with the call to the meeting at which they are to be voted on.

APPENDIX 1

INDEX OF POLICIES OF PRESBYTERY, TRUSTEES AND COMMITTEES

POLICIES OF PRESBYTERY

PP-01-1974	Moderators (Election of)
PP-02-1976	Election of Readers for Theological Examinations
PP-03-1977	Interim Pastorates
PP-04-1978	Budget Procedure
PP-05-1978	Candidate's Statement of Faith
PP-06-1978	Clusters
PP-07-1978	Record of Attendance at General Assembly
PP-08-1979	Host-Church – Local Mission
PP-09-1980	Minimum Salary
PP-10-1983	Equal Employment Opportunity
PP-11-1983	EEO Implementation
PP-12-1984	Candidates for Ordination/-Preaching
PP-13-1984	Christian Educators (+ Guidelines)
PP-14-1984	Extra Commitment Giving
PP-15-1984	Pre-School Child Care
PP-16-1985	Continuing Education
PP-17-1984	Reimbursement
PP-18-1986	Chapter 9 Organizations
PP-19-1986	New Records Books
PP-20-1988	Alcohol Related Problems
PP-21-1988	Consulting Committee on Native American Ministries
PP-22-1989	Newspaper Advertising
PP-23-1990	Candidates Attending Non-Presbyterian Seminaries
PP-24-1991	Inclusiveness Statement
PP-25-1992	Presbytery Commitment to Evangelism
PP-26-1992	Urban Ministry
PP-27-1992	Sexual Misconduct
PP-28-1994	Non-Ordained Staff Position to Ordained Staff Position
PP-28a-2005	Non-Ordained Staff Position to Ordained Staff Position
PP-29-1994	Part-time Pastoral Positions
PP-30-1995	Revised Funding Policy (NCD)
PP-31-1996	Ethical Guidelines
PP-32-1997	Parish Associate Policy
PP-32a-2002	Parish Associate Policy (modified)
PP-33-1997	Per Capita, Insurance, and Pension Deductions for Aid-Receiving Churches
PP-34-1997	Commissioned Lay Pastor Policy
PP-35-1998	Intervention Policy
PP-36-1999	Sexual Conduct Policy
PP-36a-2004	Sexual Conduct Policy – renewed for 5 years
PP-37-1999	Minimum Salary Recommendation
PP-37a-2005	Minimum Salary Recommendation
PP-38-2001	For Congregations Desiring Departure from PC(USA)
PP-38a-2006	For Congregations Desiring Departure from PC(USA) with Amendment
PP-39-2000	Certified Christian Educator
PP-40-2000	Reimbursement – Ministers and CLPs
PP-41-2000	Self-forming Congregations
PP-42-2001	Vacation Policy for Pastors – Clarification of

PP-43-2001	Revised Policy on Correction for the Imbalance
PP-44-2002	Continuing Membership and Validation of Ministry
PP-44a-2006	Continuing Membership and Validation of Ministry (revised)
PP-45-2002	Delinquent Per Capita Apportionment or Insurance Premiums
PP-46-2007	Sabbatical Leave Policy
PP-47-2004	Reimbursement for Committee Members
PP-48-2008	Credit Card Policy
PP-48a-2009	Credit Card Policy (revised)

POLICIES OF THE TRUSTEES

No current policies.

POLICIES OF THE COMMITTEES

No current policies

ENDNOTES

¹ On November 15, 2003, the presbytery of Grand Canyon in accordance with Bylaw B-11.0100 suspends the following sections of Bylaws and Standing Rules **B-2.0200 Stated Meetings of the Presbytery** and Bylaw **B-2.0210 Schedule of meetings** for a period of up to 18 months from November 15, 2003 in order to permit the Presbytery Council to reschedule the planned meetings for 2004 from five meetings to four and to schedule the meetings to be held for the first quarter of 2005

² On January 18, 2000, revised SR2.0210-1 which set forth the November meeting date for a Presbytery Meeting as the 2nd Saturday at 9:00 am to avoid conflict with GA Polity Conference at that time.

³ B-2.0240 added September 12-13, 2003 by Presbytery action to permit posting meeting calls and papers on the website

⁴ B-2.0250 added September 12-13, 2003 by Presbytery action to permit posting meeting calls and papers on the website

⁵ Changed on January 14, 2003 to delete “shall not serve more than six (6) consecutive years”

⁶ On January 21, 2006 amended to reword sentence “e” and add sentence “f”.

⁷ Added September 12-13, 2003 as part of the implementation of Website posting of Call, Meeting Documents and Minutes

⁸ Transferred previous council responsibilities to Committee on Ministry by First Amendment on January 21, 1997.

⁹ Transferred previous council responsibilities to Committee on Church Personnel and Preparation for Ministry by First Amendment on January 21, 1997.

¹⁰ Former SR6-0230-1 transferred by Second Amendment on January 21, 1997.

¹¹ Former SR6-0230-6 transferred by Second Amendment on January 21, 1997.

¹² Changed on March 28, 2008 to add “Documents and papers pertaining to real estate matters which have been previously approved by the Board of Trustees shall require one signature and may be signed by the Executive Secretary or an Officer of the Corporation.”

¹³ Changes on September 17, 2004 to increase from seven members to nine members to provide for a minimum of 5 members to hear a case in the event two of the PJC members are required to participate in any petition for review under the provisions of the Rules of Discipline.

¹⁴ See Endnote 16

¹⁵ Changed on January 18, 2000 to increase the number of members from 24 to 27 members and a quorum of fourteen (14).

¹⁶ Transferred from Presbytery Council by First Amendment on January 21, 1997.

¹⁷ Transferred from Presbytery Council by First Amendment on January 21, 1997.

¹⁸ Approved as amended at September 15, 2007 Presbytery Meeting. Revised to add *with their services in the*

presbytery to be given primary consideration, change b) to read, “they shall ordinarily have been a member of the presbytery for three years”; Revise c) to read “have demonstrated a consistent attendance at meetings of the presbytery” and (d) to read “actively served as a member of a presbytery committee or the presbytery council for at least one three year term.” Add *Nominations from the floor for minister commissioner nominees to the General Assembly shall be made at the November meetings.* Change to specify dates elder and minister commissioners are elected.

¹⁹ See Endnote 17. Add “*in the year a General Assembly will be held.*”

²⁰ See Endnote 17. Add B-6.0229.

²¹ References to joint function on racial ethnic concerns transferred to Presbytery Council and Committee on Social Justice and Peacemaking by Second Amendment on January 21, 1997

²² Name changed to delete “Church Personnel” and responsibilities modified by relieving the committee of the responsibility of overseeing church personnel (non-ordained staff) and be renamed the Committee on Preparation for Ministry and that SR 6-0240-3, 4, and 7 be deleted

²³ Added by Second Amendment on January 21, 1997.

²⁴ Added by First Amendment on January 21, 1997.

²⁵ Added September 15-16, 2000

²⁶ Changed at September 17-18, 2004 presbytery meeting to update and more accurately reflect the purpose and work of the committee as a resource for Christian education and nurture to the congregations, committees, and individual leaders of the Presbytery.

²⁷ Membership changed on June 11, 2002

²⁸ Bylaws and Standing Rules revised by the committee and approved by Presbytery on September 12-13, 2003

²⁹ Transferred from SR6-0230-2 by Second Amendment on January 21, 1997.

³⁰ Transferred from SR6-0230-3 by Second Amendment on January 21, 1997.

³¹ Endowment Fund and Committee implemented by Presbytery at the September 15-16, 2000 stated meeting.

³² Number of members changed from 6 to 9, minister membership changed from two to three, and four members of churches changed to six members of churches/

³³ See Endnote 25

³⁴ See Endnote 25

³⁵ Name changed from “Temporary Commissions of Presbytery” on June 13, 2000. Also delete B-4.0400 d – “To approve, between meetings of Presbytery and upon recommendation of the stated clerk, the designation of a Special Disciplinary Committee, Form of Government, D-7.0200(b).

³⁶ Bylaw added on June 13, 2000. This action also deleted B-4.0400 “DUTIES AND RESONSIBILITIES OF PRESBYTERYCOUNCIL: to approve, between meetings of Presbytery and upon recommendation of the Stated Clerk, the designation of a Special Disciplinary Committee, Form of Government, D-7.0200(b).

³⁷ On January 21, 2006, amended and renumbered Bylaws B-8.0100 through B-8.0240 and Bylaw B-8.0250 added in order to replace the Planning and Evaluation Committee with two new committees to be called Presbytery Planning and Presbytery Evaluation.

³⁸ Replaced “SR8-0210-3 – There shall be a full budget hearing in October of each year, with opportunity to look at issues, priorities, allocations, etc.” by Presbytery action on September 21, 2001